

Lockport Area Special Education Cooperative  
Board of Directors Meeting  
1343 E. 7<sup>th</sup> Street  
Lockport, Illinois 60441

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## Open Meeting Minutes

<b>Date:</b> April 10, 2013	<b>Time:</b> 9:30a.m.
<b>Location:</b> LASEC Central Office Board Room	
<b>Type of meeting:</b> <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Special <input type="checkbox"/> Reconvened or rescheduled <input type="checkbox"/> Emergency	
<b>Name of person taking the minutes:</b> Lisa Loveless	
<b>Name of person presiding:</b> Donna Gray, Chairman	
<b>Members in attendance:</b> 1. Chaney-Monge D88 2. Richland D88A 3. Fairmont D89 4. Taft D90 5. Lockport Elementary D91	<b>Members absent:</b>

## Approval of Items on Consent Agenda

<b>AGENDA ITEM:</b> #L1304-01 Approval of Minutes of the March 13, 2013 Regular Board Meeting
<b>AGENDA ITEM:</b> #L1304-02 Approval of Minutes of the February 22, 2013 Closed Meeting
<b>AGENDA ITEM:</b> #L1304-03 Acceptance of Resignation  <b>Name:</b> Karen Cichowski <b>Position:</b> Assistive Technology Specialist <b>Effective:</b> End of 2012-2013 School Year <b>Reason:</b> Personal
<b>AGENDA ITEM:</b> #L1304-04 Acceptance of Financial Report a. Monthly Revenue and Expenditure Report b. March 2013 Treasurer's Report c. Approval of Bills for March 1 – March 31, 2013 in the amount of \$55,754.23 d. Tentative Approval to Pay Bills from May 1 – May 31, 2013 e. Imprest Fund Account f. Cash Receipts
<b>Summary of discussion:</b> Executive Director presented Consent Agenda Items for Board review and approval.
<b>Motion to approve the consent agenda made by:</b> 90
<b>Motion:</b> That the LASEC Board of Directors accepts all items listed under Consent Agenda as presented by the Executive Director.
<b>Motion seconded by:</b> 89

Roll Call: (Needed when consent agenda contains an item involving the expenditure of money.)

<b>“Yeas”</b> 88, 88A, 89, 90, 91	<b>“Nays”</b>
Motion: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

**AGENDA ITEM: #L1304-05** Approval of Approval of FMLA - Angelica Mork

**Summary of discussion** Executive Director presented FMLA Request for board review and approval.

**Motion made by:** 88A

**Motion:** That LASEC Board of Directors approve the Request for FMLA for Angelica Mork for the period of 4/2/2013 to 5/13/2013 due to serious illness as recommended by the Executive Director.

**Motion seconded by:** 90

<b>“Yeas”</b> 88, 88A, 89, 90, 91	<b>“Nays”</b>
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

**AGENDA ITEM: #L1304-06** Approval of NSN Employer Services Contract

**Summary of discussion:** Executive Director presented a contractual agreement submitted by NSN Employer Services who would handle unemployment claims on behalf of LASEC. The current service provider TALX had since been taken over by Equifax is more costly and their service is not as efficient. It was shared that LASEC member districts are currently utilizing the services with NSN without complaints and would save the Coop approximately one-third of the cost it is paying now with Equifax. The contract would cover the period July 1, 2013 through June 30, 2016.

**Motion made by:** 88

**Motion:** That the LASEC Board of Directors approve the contractual agreement with NSN Employer Services beginning July 1, 2013 through June 30, 2016 at the following rates of FY14 \$1.85 per employee; FY15 \$1.90 per employee; FY16 \$1.95 per employee as recommended by the Executive Director.

**Motion seconded by:** 88A

<b>“Yeas”</b> 88, 88A, 89, 90, 91	<b>“Nays”</b>
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

**AGENDA ITEM: #L1304-07** Ratification of Contractual Agreement Between Lockport Special Education Council American Federation of Teachers Local 604 and Lockport Area Special Education Cooperative For School Years 2013-2014 Through 2015-2016

**Summary of discussion:** Executive Director presented the four year Contractual Agreement Between Lockport Special Education Council American Federation of Teachers Local 604 and Lockport Area Special Education Cooperative beginning 2013-14 through 2015-16 school years for ratification by the Board. Additionally, Tom Brim thanked Mrs. Donna Gray D91 and Dr. Michael Early D88A for being part of the negotiations committee.

**Motion made by:** 88

**Motion:** That the LASEC Board of Directors ratifies the contractual agreement between Lockport Special Education Council American Federation of Teachers Local 604 and Lockport Area Special Education Cooperative For School Years 2013-2014 Through 2015-2016 recommended by the Executive Director.

**Motion seconded by:** 88A

"Yeas"	"Nays"
88, 88A, 89, 91	90

Action:  Passed  Failed

**AGENDA ITEM: #L1304-08 Closed Meeting Records Review & Destruction**

**Summary of discussion:** Executive Director recommended maintaining all written minutes as closed.

Executive Director recommends the destruction of the closed session recordings held on May 9, 2011; May 25, 2011; June 8, 2011; July 13, 2011, and August 5, 2011 that has been kept during the 18 month period.

**Motion made by:** 88

**Motion:** That the LASEC Board of Directors approve all written closed session minutes remain closed and approve the destruction of closed session recording dated: May 9, 2011, May 25, 2011, June 8, 2011, July 13, 2011 and August 5, 2011 as recommended by the Executive Director.

**Motion seconded by:** 90

"Yeas"	"Nays"
88, 88A, 89, 90, 91	

Action:  Passed  Failed

**Informational Items:**

**AGENDA ITEM: I1304-01 – Teacher Negotiation Highlights**

**Summary of discussion:** Member districts were provided with a copy of the negotiation highlights that were discussed and agreed upon between the Lockport Special Education Council American Federation of Teachers Local 604 and LASEC. Executive Director reviewed each of the highlights.

**AGENDA ITEM: I1304-02 – Illinois Central School Bus Two Year Contract Extension 2013-14/2014-15**

**Summary of discussion:** Member districts were provided with a copy of the signed two year contract extension with Illinois Central School Bus that was approved during last month's meeting. The contract will be effective beginning with the 2013-14 school year through the 2014-15 school year.

**AGENDA ITEM: I1304-03 – Policy Manual Updates – First Reading: Sections 4:15; :170; 5:50; 5:260; 5:330; 6:220; 6:240; 7:190; 7:305**

**Summary of discussion:** Executive Director presented policy manual updates for the first reading and review.

**AGENDA ITEM:** I1304-03 – CLIC – Executive Meeting Minutes - March 21, 2013

**Summary of discussion:** Member districts were provided with a copy of the CLIC Executive Committee Meeting Minutes from their meeting held on March 21, 2013.

**AGENDA ITEM:** I1304-05 – Executive Director’s Report

**Summary of discussion:** Executive Director reminded the member districts that their IDEA grant amendments are due to ISBE by the end of May and requested that their amendments be submitted to LASEC by mid-May in order for them to be processed in a timely manner.

Additionally, districts were advised that all claims be submitted prior to June 15<sup>th</sup> so to be processed and to ensure all payments will be distributed prior to the end of the fiscal year. The Board was provided with data reflecting their district’s current balance.

Executive Director indicated that third quarter billing was distributed prior to spring break and asked the districts for timely response in their remittance.

Executive Director provided the Board with an update regarding the Patient Protection and Accountable Care Act and the financial impact it will have on LASEC. Those employing 50 or more full-time workers or full-time equivalent employees may be fined at least \$2,000 per employee as of 2014 for not providing affordable, qualifying health plans to employees averaging 30 or more hours per week. Businesses with fewer than 50 workers will be exempt from such penalties. LASEC is a member of the Lockport Area Benefit Plan and is considered a small group employer and will not be impacted by penalties and taxes.

**Announcements:** Next Board Meeting is Wednesday, May 9, 2013 at 9:00a.m.

**Approval of Motion to Adjourn**

**Motion to adjourn made by:** 90

**Motion seconded by:** 88

**Action:**  Passed  Failed

**Time of adjournment:** 10:12 a.m.