

Lockport Area Special Education Cooperative  
Board of Directors Meeting  
1343 E. 7<sup>th</sup> Street  
Lockport, Illinois 60441

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## Open Meeting Minutes

<b>Date:</b> April 9, 2014	<b>Time:</b> 9:03a.m.
<b>Location:</b> LASEC Central Office Board Room	
<b>Type of meeting:</b> <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Special <input type="checkbox"/> Reconvened or rescheduled <input type="checkbox"/> Emergency	
<b>Name of person taking the minutes:</b> Lisa Loveless	
<b>Name of person presiding:</b> Donna Gray, Chairman	
<b>Members in attendance:</b> 1. Chaney-Monge D88 2. Richland D88A 3. Fairmont D89 4. Taft D90 5. Lockport Elementary D91	<b>Members absent:</b>

## Approval of Items on Consent Agenda

<b>AGENDA ITEM:</b> #L1404-01 Approval of the March 12, 2014 Regular Board Meeting Minutes
<b>AGENDA ITEM:</b> #L1404-02 Approval of the March 12, 2014 Regular Board Meeting Minutes
<b>AGENDA ITEM:</b> #L1404-03 Approval of Employment – Certified Personnel  <b>Name:</b> Amber Vorderer <b>Position:</b> Itinerant Teacher <b>Program:</b> Visually Impaired <b>Terms:</b> Annual Salary: \$38,197 No. of Days: 181 Start Date: 2014-15 School Year
<b>AGENDA ITEM:</b> #L1404-04 Acceptance of Financial Report a. Monthly Revenue and Expenditure Report b. March 2014 Treasurer's Report c. Approval of Bills for March 1 – March 31, 2014 in the amount of \$107,847.84 d. Tentative Approval to Pay Bills from April 1 – April 30, 2014 e. Imprest Fund Account f. Cash Receipts
<b>Summary of discussion:</b> Executive Director presented Consent Agenda Items for Board review and approval.
<b>Motion to approve the consent agenda made by:</b> 88A
<b>Motion:</b> That the LASEC Board of Directors accepts all items listed under Consent Agenda as presented by the Executive Director.
<b>Motion seconded by:</b> 90
Roll Call: <i>(Needed when consent agenda contains an item involving the expenditure of</i>

<i>money.)</i>	
<b>“Yeas”</b>	<b>“Nays”</b>
88, 88A, 89, 90, 91	
Motion: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

<b>AGENDA ITEM: #L1404-05 Approval of Auditor</b>	
<b>Summary of discussion:</b> The Executive Director presented three auditor contract proposals submitted by Gassensmith & Associates, Ltd.; Wermer Rogers Ruzon; and Hearne & Associates for the Board to review. Following review and a brief discussion, the LASEC Board of Directors were all in agreement to award the three year auditing contract for the years ended June 30, 2015 through June 30, 2017, to Gassensmith & Associates, Ltd.	
<b>Motion made by:</b> 90	
<b>Motion:</b> That the LASEC Board of Directors retain the services of Gassensmith & Associates, Ltd, to provide auditing services for three years ending June 30, 2015 - \$7,000; June 30, 2016 - \$7,250; June 30, 2017 - \$7,500 as recommended by the Executive Director.	
<b>Motion seconded by:</b> 88	
<b>“Yeas”</b>	<b>“Nays”</b>
88, 88A, 89, 90, 91	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

<b>AGENDA ITEM: #L1404-06 Approval of Monetary Donation – HI Advocacy Event</b>	
<b>Summary of discussion:</b> The Executive Director presented a monetary donation in the amount of \$500 submitted by Dr. Chris and Katie Ward to be applied towards the HI Advocacy Event scheduled for April 15, 2014.	
<b>Motion made by:</b> 88A	
<b>Motion:</b> That the LASEC Board of Directors approve the monetary donation from Dr. Chris and Katie Ward in the amount of \$500 to be applied towards the HI Advocacy Event as recommended by the Executive Director.	
<b>Motion seconded by:</b> 90	
<b>“Yeas”</b>	<b>“Nays”</b>
88, 88A, 89, 90, 91	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

<b>AGENDA ITEM: #L1404-07 Closed Meeting Records Review &amp; Destruction</b>	
<b>Summary of discussion:</b> Executive Director recommended maintaining all written minutes as closed.	
Executive Director recommends the destruction of the closed session recordings held on May 9, 2012, and September 12, 2012 that have been kept during the 18 month period.	
<b>Motion made by:</b> 88	
<b>Motion:</b> That LASEC Board of Directors approve all written closed session minutes remain closed and approve the destruction of closed session recordings dated: May 9, 2012 and September 12, 2012 as recommended by the Executive Director.	

<b>Motion seconded by:</b> 90	
<b>“Yeas”</b>	<b>“Nays”</b>
88, 88A, 89, 90, 91	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

<b>AGENDA ITEM:</b> #L1404-08 Approval of Resolution Authorizing Reduction-In-Force and Honorable Dismissal of Non-Tenured Certified Personnel	
<b>Summary of discussion:</b> Executive Director presented the Resolution Authorizing Reduction-In-Force and Honorable Dismissal of Non-Tenured Certified Personnel to the Board for review and approval.	
<b>Motion made by:</b> 88A	
<b>Motion:</b> That the LASEC Board of Directors approve the Resolution Authorizing Reduction-In-Force and Honorable Dismissal of Non-Tenured Certified Personnel as presented and as recommended by the Executive Director	
<b>Motion seconded by:</b> 89	
<b>“Yeas”</b>	<b>“Nays”</b>
88, 88A, 89, 90, 91	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

**Informational Items:**

<b>AGENDA ITEM:</b> I1404-01 Policy Manual Updates – First Reading: Sections 4:30; 5:10; 5:30; 5:125; 5:180; 5:190; 5:240; 7:70; 7:140; 7:180; 7:190; 8:95
<b>Summary of:</b> Executive Director presented policy manual updates for the first reading and review.

<b>AGENDA ITEM:</b> I1404-02 Cost Analysis: LASEC Programming for More Challenging Students vs. Private Facilities – March 2014
<b>Summary of:</b> Executive Director provided the Board with a cost analysis comparing the placement of students in private facilities vs. LASEC operating a program that could meet their needs. He stated the information comes as a follow-up to the Board’s request made earlier in the school year. Tom had met with Kimberly McDonald and Larry Spencer, both LASEC Special Education Coordinators, to discuss various aspects of a LASEC model. It was also noted that several conversations took place during the LASEC Coordinators’ meetings that were held over this school year. Based on information collected and input from the Coordinators, the Executive Director was able to share what are to be the positives and the concerns while factoring in the two major issues, one being the Least Restrictive Environment and the other being the cost of the program. Based on the student information provided, the results revealed that even though a LASEC program would be able to provide the student with the least restrictive environment, it would not be cost effective to the districts, due to the higher percentage rate reimbursed by ISBE for districts having students enrolled in a private placement. Also, the Director pointed out the issues with the uncertainty of the number of students that districts could commit to being enrolled, who would qualify for this type of program. Further discussion ensued, wherein it was determined that the Director would continue to monitor legislation related to program reimbursement, and would also continue to dialog with the program coordinators about their programming needs.

**AGENDA ITEM: I1404-03 CLIC Executive Committee Meeting: March 12, 2014**

**Summary of:** Member districts were provided with a copy of the CLIC Executive Committee Meeting Minutes dated March 12, 2014.

**AGENDA ITEM: I1404-04 – Executive Director’s Report**

**Summary of:** Executive Director distributed to each member district their current IDEA grant balance; reminding them that that their amendments, if any, need to be completed and submitted to ISBE by the end of May, therefore asking that they be received by the LASEC office no later than mid-May for processing.

Member districts were also reminded to submit their claims prior to June 15<sup>th</sup> as this will assist in processing their reimbursements so that they can receive their payments by June 30, 2014.

Executive Director shared the LASEC office will be closed on April 18<sup>th</sup>.

Executive Director announced that he has been appointed as the IAASE Board Secretary, noting he is also the first male secretary to ever hold this position.

**Announcements:** Next Board Meeting is Wednesday, May 14, 2014

**Approval of Motion to Adjourn**

**Motion to adjourn made by:** 90

**Motion seconded by:** 88

**Action:**  Passed  Failed

**Time of adjournment:** 9:6a.m.

\_\_\_\_\_  
Chairman, LASEC Board of Directors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Date