

Lockport Area Special Education Cooperative
Board of Directors Meeting
1343 E. 7th Street
Lockport, Illinois 60441

Open Meeting Minutes

Date: April 13, 2016	Time: 9:09a.m.
Location: LASEC Central Office Board Room	
Type of meeting: <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Special <input type="checkbox"/> Reconvened or rescheduled <input type="checkbox"/> Emergency	
Name of person taking the minutes: Lisa Loveless	
Name of person presiding: Dr. Michael Early, Vice-Chairman	
Members in attendance: 1. Chaney-Monge D88 2. Richland D88A 3. Fairmont D89 4. Taft D90	Members absent: 1. Lockport Elementary D91

Approval of Items on Consent Agenda

AGENDA ITEM: #L1604-01 Approval of the March 9, 2016 Regular Board Meeting Minutes
AGENDA ITEM: #L1604-02 Acceptance of Resignation Name: Jennifer Lasak Position: Teacher Program: Intermediate Multi-Needs Reason: Personal Effective: 7/1/2016
AGENDA ITEM: #L1604-05 Acceptance of Financial Report a. Monthly Revenue and Expenditure Report b. March 2014 Treasurer's Report c. Approval of Bills for March 1 – March 31, 2016 in the amount of \$87,018.70 d. Tentative Approval to Pay Bills from May 1 – May 31, 2016 e. Imprest Fund Account f. Cash Receipts
Summary of discussion: Executive Director presented Consent Agenda Items for Board review and approval.
Motion to approve the consent agenda made by: 90
Motion: That the LASEC Board of Directors accepts all items listed under Consent Agenda as presented by the Executive Director.
Motion seconded by: 89
Roll Call: <i>(Needed when consent agenda contains an item involving the expenditure of money.)</i>

“Yeas”	“Nays”
88, 88A, 89, 90	
Motion: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

Closed Session	
Summary of discussion: Closed session is recommended for the purpose of discussing the appointment, employment, compensation, discipline, performance and dismissal of personnel per Section 2, Substitution 1, Sub paragraph (c) of the Open Meetings Act.	
Motion made by: 90	
Motion: That the LASEC Board of Directors adjourn to Closed Session.	
Motion seconded by: 88	
Closed Session Began: 9:11a.m.	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	
<i>(If a roll call vote occurred, record the vote of individual Board members.)</i>	
“Yeas”	“Nays”
88, 88A, 89, 90	

Return to Open Session: 9:24a.m.
Motion made by: 90
Motion: That the LASEC Board of Directors return to Open Session.
Seconded by: 88

Subsequent to Closed Session no action was taken at this time.

AGENDA ITEM: #L1604-04 Ratification of Contractual Agreement Between Lockport Special Education Council American Federation of Teachers Local 604 and Lockport Area Special Education Cooperative For School Years 2016-2017 Through 2018-2019
Summary of discussion: Executive Director recommended maintaining all written minutes as closed.
Motion made by: 88
Motion: That LASEC Board of Directors ratify the Contractual Agreement Between Lockport Special Education Council American Federation of Teachers Local 604 and Lockport Area Special Education Cooperative For School Years 2016-2017 Through 2018-2019 as recommended by the Executive Director.
Motion seconded by: 89

“Yeas”	“Nays”
88, 88A, 89	90
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1604-05 Closed Meeting Recordings Review & Destruction	
Summary of discussion: Executive Director recommended maintaining all written minutes as closed.	
Executive Director recommends the destruction of the closed session recordings held on March 12, 2014, May 10, 2014 and September 10, 2014 that have been kept during the 18 month period.	
Motion made by: 90	
Motion: That the LASEC Board of Directors approve all written closed session minutes remain closed and approve the destruction of closed session recordings dated: March 12, 2014, May 10, 2014 and September 10, 2014 as recommended by the Executive Director.	
Motion seconded by: 88	
“Yeas”	“Nays”
88, 88A, 89, 90	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1604-06 Approval of Contract Addendum with Top Echelon for ESY OT	
Summary of discussion: Executive Director presented a contract addendum with Top Echelon to provide OT services for the LASEC ESY Program.	
Motion made by: 90	
Motion: That LASEC Board of Directors approve the contract addendum with Top Echelon to provide ESY OT services effective 6/6/16 to 7/12/16 at the hourly rate of \$70.00 as recommended by the Executive Director.	
Motion seconded by: 88	
“Yeas”	“Nays”
88, 88A, 89, 90	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

Informational Items:

AGENDA ITEM: I1604-01 Policy Manual Updates – First Reading: 7:150; 7:190; 7:200; 7:305;
Summary of: Executive Director presented policy manual updates for the first reading, review and discussion.

AGENDA ITEM: I1604-02 CLIC Executive Committee Meeting Minutes – March 17, 2016
Summary of: Member districts were provided with a copy of March 17, 2016 CLIC Executive Committee Meeting minutes.

AGENDA ITEM: I1504-04 – Executive Director’s Report

Summary of: Executive Director reminded member districts the completion deadline for any IDEA grant amendments is the end of May, however requested they be submitted to the LASEC office by mid-May for timely processing. Additionally, it was noted that all claims should be submitted prior to June 15th in order to process payments by the close of the current fiscal year.

Announcements: Next Board Meeting is Wednesday, May 11, 2016

Approval of Motion to Adjourn

Motion to adjourn made by: 90

Motion seconded by: 88

Action: Passed Failed

Time of adjournment: 9:30a.m.