

Lockport Area Special Education Cooperative
Board of Directors Meeting
1343 E. 7th Street
Lockport, Illinois 60441

Open Meeting Minutes

Date: August 14, 2013	Time: 9:43 a.m.
Location: LASEC Central Office Board Room	
Type of meeting: <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Special <input type="checkbox"/> Reconvened or rescheduled <input type="checkbox"/> Emergency	
Name of person taking the minutes: Lisa Loveless	
Name of person presiding: Donna Gray, Chairman	
Members in attendance: 1. Chaney-Monge D88 2. Richland D88A 3. Taft D90 4. Lockport Elementary D91	Members absent: 1. Fairmont D89

Approval of Items on Consent Agenda

AGENDA ITEM: #L1308-01 Approval of the July 10, 2013 Regular Board Meeting Minutes
AGENDA ITEM: #L1308-02 Approval of the July 10, 2013 Closed Session Meeting Minutes
AGENDA ITEM: #L1308-03 Acceptance of Resignations Name: Sheila Newcomb Position: Physical Therapist Program: Physical Therapy Reason: Personal Effective: 7/15/2013 Name: Michelle Grifford Position: Program Secretary Reason: Personal Effective: 8/9/2013
AGENDA ITEM: #L1308-04 Approval of Employment – Certified Personnel Name: Melissa Grevengoed Position: Teacher Program: Early Childhood Terms: Part-Time – AM Annual Salary \$29,541 No. of Days: 181 (Half Days) Start Date: 8/15/2013

AGENDA ITEM: #L1308-05 Approval of Employment – Non-Certified Personnel

Name: Janet Ryan

Position: Teacher Assistant

Program: Int/JH Multi-Needs

Terms: Hourly Rate: \$15.63

No. of Days: 180

Start Date: 8/19/2013

Name: Lisa Stevenson

Position: Individual Student Assistant

Program: Primary Multi-Needs

Terms: Hourly Rate: \$11.46

No. of Days: 181

Start Date: 8/15/2013

Name: Jennifer Hollis

Position: Child Find Tester

Program: Child Find

Terms: Daily Rate: \$75.31 - Full Day; \$55.74 – Half Day

No. of Days: As Needed

Start Date: 9/18/2013

- AGENDA ITEM: #L1307-06 Acceptance of Financial Report**
- a. Monthly Revenue and Expenditure Report
 - b. July 2013 Treasurer's Report
 - c. Approval of Bills for July 1 – July 31, 2013 in the amount of \$69,894.33
 - d. Tentative Approval to Pay Bills from Sept. 1 – Sept. 30, 2013
 - e. Imprest Fund Account
 - f. Cash Receipts

Summary of discussion: Executive Director presented Consent Agenda Items for Board review and approval.

Motion to approve the consent agenda made by: 88A

Motion: That the LASEC Board of Directors accepts all items listed under Consent Agenda as presented by the Executive Director.

Motion seconded by: 90

Roll Call: *(Needed when consent agenda contains an item involving the expenditure of money.)*

"Yeas"	"Nays"
88, 88A, 90, 91	

Motion: Passed Failed

AGENDA ITEM: #L1308-07 Ratification of the FY14 Budget

Summary of discussion: Executive Director presented the FY14 Budget for final review and ratification by the LASEC Board of Directors.

Motion made by: 90

Motion: That the LASEC Board of Directors ratify the FY14 budget as presented and as recommended by the Executive Director.

Motion seconded by: 88A	
“Yeas”	“Nays”
88, 88A, 90, 91	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1308-08 Approval of Speech and Language Contract	
Summary of discussion: Executive Director presented the speech and language contract with PPR Education Services for review and approval.	
Motion made by: 90	
Motion: That the LASEC Board of Directors approve the speech and language contract with PPR Education Services at the rate of \$70 per hour effective 9/30/13 through 6/2/2014 as recommended by the Executive Director.	
Motion seconded by: 88	
“Yeas”	“Nays”
88, 88A, 90, 91	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1308-09 Approval of Physical Therapy Contract	
Summary of discussion: Executive Director presented the physical therapy contract with Top Echelon for review and approval.	
Motion made by: 88A	
Motion: That the LASEC Board of Directors approve the physical therapy contract with Top Echelon at the rate of \$69 per hour effective 8/15/13 through 5/30/2014 as recommended by the Executive Director.	
Motion seconded by: 88	
“Yeas”	“Nays”
88, 88A, 90, 91	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1308-10 Approval of Monetary Bonus	
Summary of discussion: Executive Director presented correspondence regarding a onetime monetary bonus in the amount of \$2,500 to be awarded to Mrs. Angelica Mork, LASEC Nurse, as a token of appreciation in completing the Type 73 Certification Program to become a certified school nurse. (By completing her Type 73 certification, Mrs. Mork will be able to assist the LASEC districts with staying in compliance with ISBE regulations.)	
Motion made by: 88	
Motion: That the LASEC Board of Directors approve the monetary bonus in the amount of \$2,500 to be paid to Angelica Mork as a token of appreciation in completing the Type 73 certification program to become a certified school nurse as recommended by the Executive Director.	
Motion seconded by: 88A	
“Yeas”	“Nays”
88, 88A, 91	90
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1308-11 Approval of FY14 IDEA Part B Flow Through Grant	
Summary of discussion: The Executive Director presented the FY14 IDEA Part B Flow Through Grant for review and approval.	
Motion made by: 90	
Motion: That the LASEC Board of Directors approve the FY14 IDEA Part B Flow Through grant in the amount of \$544,994 as recommended by the Executive Director.	
Motion seconded by: 88	
“Yeas”	“Nays”
88, 88A, 90, 91	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1308-12 Approval of FY14 IDEA Part B Preschool Grant	
Summary of discussion: The Executive Director presented the FY14 IDEA Part B Preschool Grant for review and approval.	
Motion made by: 90	
Motion: That the LASEC Board of Directors approve the FY14 IDEA Part B Preschool Grant in the amount of \$24,695 as recommended by the Executive Director.	
Motion seconded by: 88	
“Yeas”	“Nays”
88, 88A, 90, 91	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1308-13 Approval of Lunch Program Intergovernmental Cooperative Agreement Between Richland Grade School D88A and Lockport Elementary School D91	
Summary of discussion: Executive Director presented the Lunch Program Intergovernmental Agreement for Richland Grade School District 88A and Lockport Elementary School District 91 for the 2013-14 school year for review and approval.	
Motion made by: 88	
Motion: That the LASEC Board of Directors approve the Lunch Program Intergovernmental Cooperative Agreement Between Richland Grade School D88A and Lockport Elementary School D91 as recommended by the Executive Director.	
Motion seconded by: 90	
“Yeas”	“Abstain”
88, 90	88A, 91
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

Informational Items:

AGENDA ITEM: I1308-01 – Executive Director’s Report
Summary of: Executive Director shared that during the IAASE Executive Board Meeting held on August 7 th it was reported by Tim Imler that this year school districts could expect not to be reimbursed for excess student costs. However districts are encouraged to submit claims for reimbursement even though there is no guarantee that funds will be available. Executive Director indicated that the FY14 Flow Through and Preschool Grants have been approved by ISBE. Member districts were provided with their district’s final

allocations and it was requested that districts submit their claims to the LASEC office on regular basis throughout the school year.

Executive Director shared an update from ISBE concerning the July 1st school nurse deadline. Member districts were provided with a handout that highlighted the use of nurses to complete components of special education case study evaluations as of August 14, 2013. In review, the July 1st deadline restricting nurses not having at least a bachelor's degree from completing health histories is in effect. ISBE proposed another amendment that the board will review and decide on at their August 15th Board Meeting. If the proposed amendments are passed as currently written, until June 30, 2015 any registered nurse will be able to do all aspects of the medical reviews that include making recommendations to IEP teams. July 1, 2015 is the deadline where only nurses with bachelor's degrees will be able to conduct certain aspects of the medical review, and only licensed school nurses will be able to make recommendations to the IEP team. Bachelor's level nurses will be able eligible to receiving training through ISBE which will allow them to complete all aspects of the medical review. After July 1, 2015, districts will be required to first hire nurses who qualify to conduct full medical reviews unless districts are able to demonstrate reasons they are unable to do so. The Board was reminded that LASEC employs a certified school nurse and will do the very best at covering situations in which a certified school nurse is required for LASEC and its member districts.

Closed Session

Summary of discussion: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative or legal counsel for the Cooperative, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Cooperative to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057.

Motion made by: 90

Motion: That the LASEC Board of Directors adjourn to Closed Session.

Motion seconded by: 88

Closed Session Began: 10:33a.m.

Action: Passed Failed

(If a roll call vote occurred, record the vote of individual Board members.)

“Yeas”	“Nays”
88, 88A, 90, 91	

Return to Open Session: 10:42a.m.

Motion made by: 88

Motion: That the LASEC Board of Directors return to Open Session.

Seconded by: 88A

Announcements: Next Board Meeting is Wednesday, September 11, 2013

Approval of Motion to Adjourn

Motion to adjourn made by: 88
Motion seconded by: 90
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed
Time of adjournment: 10:43a.m.