

Lockport Area Special Education Cooperative
Board of Directors Meeting
1343 E. 7th Street
Lockport, Illinois 60441

Open Meeting Minutes

Date: August 8, 2012	Time: 9:24a.m.
Location: LASEC Central Office Board Room	
Type of meeting: <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Special <input type="checkbox"/> Reconvened or rescheduled <input type="checkbox"/> Emergency	
Name of person taking the minutes: Lisa Loveless	
Name of person presiding: Mrs. Donna Gray	
Members in attendance: 1. Chaney-Monge D88 2. Richland D88A 3. Fairmont D89 4. Taft D90 5. Lockport Elementary D91	Members absent:

Approval of Items on Consent Agenda

AGENDA ITEM: #L1208-01 Approval of the July 17, 2012 Regular Board Meeting Minutes
AGENDA ITEM: #L1208-02 Acceptance of Resignation Name: Theresa Wantiez Position: Teacher Program: Primary CD Reason: Personal Effective: 6/30/2012
AGENDA ITEM: #L1208-03 Approval of Employment – Certified Personnel Name: Susan Jawor Position: Coordinator Program: Fairmont Elementary School D89 Terms: Part-Time (100 Days) Annual Salary: \$350 per day No. of Days: 100 Start Date: 8/16/2012
AGENDA ITEM: #L1207-04 Acceptance of Financial Report a. Monthly Revenue and Expenditure Report b. July 2012 Treasurer's Report c. Approval of Bills for July 1 – July 31, 2012 in the amount of \$85,886.84 d. Tentative Approval to Pay Bills from Sept 1 – Sept 30, 2012 e. Imprest Fund Account f. Cash Receipts

Summary of discussion: Executive Director presented Consent Agenda Items for Board review and approval.	
Motion to approve the consent agenda made by: 90	
Motion: That the LASEC Board of Directors accepts all items listed under Consent Agenda as presented by the Executive Director.	
Motion seconded by: 89	
Roll Call: <i>(Needed when consent agenda contains an item involving the expenditure of money.)</i>	
“Yeas” 88, 88A, 89, 90, 91	“Nays”
Motion: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1208-05 Approval of the Report on Shared Services or Outsourcing Form to be Included in FY12 AFR	
Summary of discussion: Executive Director presented the Report on Shared Services or Outsourcing for fiscal year ending June 30, 2012. During LASEC’s annual audit, it was recommended by the auditors that this form be completed to report the organizations that were outsourced by LASEC in providing services for employee benefits, insurance, transportation and other joint/cooperative agreements during the FY12 school year.	
Motion made by: 90	
Motion: That the LASEC Board of Directors approve the Report on Shared Services or Outsourcing Form to be Included in FY12 AFR as presented by the Executive Director.	
Motion seconded by: 88A	
“Yeas” 88, 88A, 89, 90, 91	“Nays”
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1208-06 Approval of Recall From Reduction-In-Force and Honorable Dismissal of Educational Support Personnel, Effective End of The School Term	
Summary of discussion. Executive Director presented the Recall From Reduction-In-Force and Honorable Dismissal of Educational Support Personnel, Effective End of School Term for review and approval. This recall was due to a recent resignation.	
Motion made by: 88A	
Motion: That the LASEC Board of Directors approve the Recall From Reduction-In-Force and Honorable Dismissal of Educational Support Personnel, Effective End of The School Term as recommended by the Executive Director.	
Motion seconded by: 90	
“Yeas” 88, 88A, 89, 90, 91	“Nays”
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1208-07 Approval of Lunch Program Intergovernmental Cooperative Agreement Between Richland Grade School D88A and Lockport Elementary School District 91	
Summary of discussion: Executive Director presented the Lunch Program Intergovernmental Agreement for Richland Grade School District 88A and Lockport Elementary School District 91 for the 2012-13 school year for review and approval.	
Motion made by: 90	
Motion: That the LASEC Board of Directors approve the Lunch Program Intergovernmental Cooperative Agreement Between Richland Grade School D88A and Lockport Elementary School D91 as recommended by the Executive Director.	
Motion seconded by: 89	
“Yeas”	“Abstain”
88, 89, 90,	88A, 91
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

Informational Items:

AGENDA ITEM: #I1208-01 LASEC Board Policy Manual Adopted July 17, 2012
Summary of discussion: Member districts were provided with a current copy of the LASEC Board Policy Manual that was adopted on July 17, 2012.

AGENDA ITEM: #I1208-02 2012-13 Special Education Orphanage – September Estimated Payment
Summary of discussion: Member districts were provided with a copy of correspondence from ISBE regarding the Special Education Orphanage September Estimated Payment. Superintendents were reminded that every year they need to log onto IWAS and provide authorization for LASEC with submitting their district’s orphanage claims. It was also shared that that districts who anticipate payments can receive an estimated payment in September rather than in the middle of the year. In order to receive an estimated September payment, districts must submit their request by no later than August 31, 2012. The first quarter payment will be vouchered by September 30, 2012.

AGENDA ITEM: #I1208-03 LASEC Staff Institute Day Agenda
Summary of discussion: Member districts were provided with a copy of the LASEC Staff Institute Day Agenda. The event is scheduled for Thursday, August 16 th and will be held at Richland Grade School District 88A. Executive Director thanked District 88A for again allowing LASEC to use their facility.

AGENDA ITEM: I1208-04 – Executive Director’s Report
Summary of: Executive Director shared that both the Flow Through and Preschool IDEA grants have been reviewed and approved by ISBE. It was also shared that the amount of both grants had a slight increase than originally submitted for and that districts will be notified of their amount along with any carryover amounts. It was suggested that districts opting to amend their grants to submit their information as soon as possible for timely reporting.
Executive Director stated Wermer, Rogers, Doran & Ruzon, conducted their annual audit of LASEC’s operations for fiscal year ending June 30, 2012. During the post audit

meeting, it was mentioned that there will be a management letter included with the audit, however, it was also reported that LASEC is in compliance and in good standing.

Executive Director provided an update regarding unfilled staff positions. At the time the packet was prepared areas included part-time Physical Therapist, Coordinator for Fairmont, and Hearing Impaired Program Coordinator. However it was shared that at the present time these positions have been filled for the start of the 2012-13 school year.

Announcements: Next Board Meeting is Wednesday, September 12, 2012 at 9:00a.m.

Approval of Motion to Adjourn

Motion to adjourn made by: 88A

Motion seconded by: 90

Action: Passed Failed

Time of adjournment: 9:35a.m.