

Lockport Area Special Education Cooperative
Board of Directors Meeting
1343 E. 7th Street
Lockport, Illinois 60441

Open Meeting Minutes

Date: December 11, 2013	Time: 9:26a.m.
Location: LASEC Central Office Board Room	
Type of meeting: <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Special <input type="checkbox"/> Reconvened or rescheduled <input type="checkbox"/> Emergency	
Name of person taking the minutes: Lisa Loveless	
Name of person presiding: Donna Gray, Chairman	
Members in attendance: 1. Richland D88A 2. Fairmont D89 3. Taft D90 4. Lockport Elementary D91	Members absent: 1. Chaney-Monge D88

Approval of Items on Consent Agenda

AGENDA ITEM: #L1312-01 Approval of the November 13, 2013 Regular Board Meeting Minutes	
AGENDA ITEM: #L1312-02 Approval of the November 13, 2013 Closed Session Meeting Minutes	
AGENDA ITEM: #L1311-04 Acceptance of Financial Report a. Monthly Revenue and Expenditure Report b. November 2013 Treasurer's Report c. Approval of Bills for Nov. 1 – Nov. 30, 2013 in the amount of \$100,773.09 d. Tentative Approval to Pay Bills from Jan. – Jan. 31, 2014 e. Imprest Fund Account f. Cash Receipts	
Summary of discussion: Executive Director presented Consent Agenda Items for Board review and approval.	
Motion to approve the consent agenda made by: 88A	
Motion: That the LASEC Board of Directors accepts all items listed under Consent Agenda as presented by the Executive Director.	
Motion seconded by: 90	
Roll Call: <i>(Needed when consent agenda contains an item involving the expenditure of money.)</i>	
"Yeas" 88A, 89, 90, 91	"Nays"
Motion: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1312-04 Approval of an Additional Section of the LASEC Early Childhood Program	
Summary of discussion: Executive director provided member districts with a copy of correspondence from Kimberly McDonald, LASEC Program and Staff Development Coordinator, regarding consideration for an additional section of the LASEC Early Childhood Program. Data currently reflects 24 out of 30 spaces are filled and it is projected by mid to late January will have reached its legal limit. Additionally, a .5 F.T.E. Teacher is being requested. The additional section will be housed at Richland Grade School D88A. Executive Director shared an additional classroom will not be required; they would utilize the existing Early Childhood classroom that is used for the morning session and will extend usage of that classroom to include the afternoon.	
Motion made by: 91	
Motion: That the LASEC Board of Directors approve an additional section of the Early Childhood Program for the 2013-14 school year as presented and as recommended by the Executive Director	
Motion seconded by: 89	
“Yeas”	“Nays”
88A, 89, 90, 91	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1312-05 Approval of Increase in Social Work Services for Early Childhood and Multi-Needs Classrooms	
Summary of discussion: Executive Director provided member districts with a copy of correspondence from Kimberly McDonald, LASEC Program and Staff Development Coordinator regarding consideration to increase Social Work services for Early Childhood and Multi-Needs classrooms. It was shared that LASEC hired a part-time Social Worker (.8) to provide services to the LASEC Early Childhood, Multi-Needs and Communication Disorder programs. However due to the Board approving the additional section for the Early Childhood program and with the Primary Multi-Needs program currently having a diverse group of children, several with significant behavioral needs related to autism spectrum disorders, there is now a need to increase social work services in these areas.	
Motion made by: 88A	
Motion: That the LASEC Board of Directors approve an increase in Social Work Services for Early Childhood and Multi-Needs Classrooms for the 2013-14 school year as presented and as recommended by the Executive Director.	
Motion seconded by: 90	
“Yeas”	“Nays”
88A, 89, 90, 91	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

Informational Items:

AGENDA ITEM: I1312-01 Administrative Assessment
Summary of: Member districts were provided with a copy of the Administrative Assessment; data reflecting a five year comparison of program costs with and without the non-member surcharge. Additionally, it was noted that the member district surcharge invoice will be included with the second quarter billing.

AGENDA ITEM: I1312-02 Policy Manual Updates First Reading: 4:100; 5:50; 5:90; 5:100; 5:120; 5:200; 6:250; 7:185; 8:30

Summary of: Executive Director presented policy manual updates for the first reading and review.

AGENDA ITEM: I1312-03 – Executive Director’s Report

Summary of: Executive Director stated second quarter billing is currently in process and will be distributed to the districts prior to the Winter Break.

Executive Director shared that he attended the IAASE Executive Board Meeting on November 20th where a representative from the ISBE discussed updates regarding guidelines to the 70/30 Classroom Deviation. At this time ISBE is still conducting its review therefore, no definitive decision has been made concerning whether or not the requirement for guidelines will be dropped, or if changes will be made to the current guidelines.

Executive Director made reference to proposed HB3700 where districts will be required to screen all kindergarten children for dyslexia. Should this proposed bill pass into law, districts would also be required to have trained staff to conduct the screenings.

Executive Directors shared that in the upcoming months LASEC will be transitioning its IT services over to the PDA; currently the PDA is providing spam filtering monitoring to the central office. The contract with ZLan Partners is due to expire in late May. The PDA conducted a free network evaluation and would be able to provide IT services with offsite backup related services for significantly less than ZLan Partners. The Board will be provided with additional information at a future meeting.

Closed Session

Summary of discussion: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative or legal counsel for the Cooperative, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Cooperative to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057.

Motion made by: 88A

Motion: That the LASEC Board of Directors adjourn to Closed Session.

Motion seconded by: 90

Closed Session Began: 9:55a.m.

Action: Passed Failed

(If a roll call vote occurred, record the vote of individual Board members.)

“Yeas”	“Nays”
88A, 89, 90, 91	

Return to Open Session: 9:59a.m.
Motion made by: 88A
Motion: That the LASEC Board of Directors return to Open Session.
Seconded by: 90

Announcements: Next Board Meeting is Wednesday, January 8, 2014

Approval of Motion to Adjourn

Motion to adjourn made by: 90
Motion seconded by: 89
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed
Time of adjournment: 10:00a.m.