

Lockport Area Special Education Cooperative
Board of Directors Meeting
1343 E. 7th Street
Lockport, Illinois 60441

Open Meeting Minutes

Date: December 9, 2015	Time: 9:21a.m.
Location: LASEC Central Office Board Room	
Type of meeting: <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Special <input type="checkbox"/> Reconvened or rescheduled <input type="checkbox"/> Emergency	
Name of person taking the minutes: Lisa Loveless	
Name of person presiding: Donna Gray, Chairman	
Members in attendance: 1. Chaney-Monge D88 2. Fairmont D89 3. Taft D90 4. Lockport Elementary D91	Members absent: 1. Richland D88A

Approval of Items on Consent Agenda

AGENDA ITEM: #L1512-01 Approval of the November 12, 2015 Regular Board Meeting Minutes
AGENDA ITEM: #L1512-02 Acceptance of Resignations Name: Emily Simpson Position: Individual Student Assistant Program: Primary Multi-Needs Reason: Accepted a long term substitute teaching assignment in LASEC's Intermediate Multi-Needs program Effective: 11/24/2015 Name: Rebecca Welch Position: Individual Student Assistant Program: Early Childhood Reason: Personal Effective: 12/4/2015
AGENDA ITEM #L1512-03 Approval of Employment – Non-Certified Personnel Name: Melissa Grevengood Position: Individual Student Assistant Program: Early Childhood Terms: Part-Time-AM ONLY Hourly Rate: \$16.00 No. of Days: 110 Start Date: 11/30/2015
AGENDA ITEM: #L1512-04 Acceptance of Financial Report a. Monthly Revenue and Expenditure Report b. November 2015 Treasurer's Report c. Approval of Bills for Nov. 1 – Nov. 30, 2015 in the amount of \$94,396.74

d. Tentative Approval to Pay Bills from Jan. 1–Jan. 31, 2016 Imprest Fund Account	
e. Cash Receipts	
Summary of discussion: Executive Director presented Consent Agenda Items for Board review and approval.	
Motion to approve the consent agenda made by: 90	
Motion: That the LASEC Board of Directors accepts all items listed under Consent Agenda as recommended by the Executive Director.	
Motion seconded by: 89	
Roll Call: <i>(Needed when consent agenda contains an item involving the expenditure of money.)</i>	
“Yeas”	“Nays”
88, 89, 90, 91	
Motion: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1512-05 Approval of Policy Manual Updates Second Reading & Adoption: 2:200; 2:220-E2; 4:170; 5:90; 5:100; 6:50; 7:130; 7:140; 7:305; 7:340; 8:30	
Summary of discussion: Executive Director presented the policy manual updates: 2:200; 2:220-E2; 4:170; 5:90; 5:100; 6:50; 7:130; 7:140; 7:305; 7:340; 8:30 for second reading, approval and adoption.	
Motion made by: 88	
Motion: That the LASEC Board of Directors approve policy manual updates 2:200; 2:220-E2; 4:170; 5:90; 5:100; 6:50; 7:130; 7:140; 7:305; 7:340; 8:30 as presented and as recommended by the Executive Director.	
Motion seconded by: 90	
“Yeas”	“Nays”
88, 89, 90, 91	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1512-06 Approval of FMLA – Keri Dyer	
Summary of discussion: Executive Director presented FMLA Request for Keri Dyer for Board review and approval.	
Motion made by: 90	
Motion: That the LASEC Board of Directors approve the FMLA request submitted by Keri Dyer for the period 12/22/2015 – 3/11/2016 due to the birth of her child as recommended by the Executive Director.	
Motion seconded by: 89	
“Yeas”	“Nays”
88, 89, 90, 91	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1512-07 Acceptance of Executive Director's 2014-15 Evaluation	
Summary of discussion: The Executive Director presented his evaluation for the 2014-15 school year to be formally accepted.	
Motion made by: 89	
Motion: That the LASEC Board of Directors accept the Executive Director's Evaluation for 2014-2015 school year as recommended by the LASEC Board Chairman.	
Motion seconded by: 88	
"Yeas"	"Nays"
88, 89, 90, 91	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

Informational Items:

AGENDA ITEM: I1512-01 – LASEC Board Policy Manual Adopted November 6, 2015
Summary of: Member districts were provided a copy of the LASEC Board Policy Manual adopted November 6, 2015.

AGENDA ITEM: I1512-02 – CLIC Executive Committee Meeting Minutes – August 19, 2015
Summary of: Member districts were provided with a copy of minutes of CLIC Executive Committee Meeting held on November 19, 2015.

AGENDA ITEM: I1512-03 – Executive Director's Report
Summary of: Executive Director stated second quarter billing is expected to be complete and distributed to districts prior to the end of this month; administrative assessments will be processed separately and distributed in the month of January.
<p>Executive Director shared the next LASEC Coordinators' meeting is scheduled for Friday, December 11th to be held in the LASEC Board Room. Superintendents were requested to submit topics they would like to have added to the agenda for discussion to Tom.</p> <p>Executive Director mentioned the FY16 school year will include teacher contract negotiations. He shared he had requested and is in receipt of salary and benefit information from area cooperatives/districts. Additionally, a request to Laura Kiel, LASEC Teacher Union President, was submitted regarding input by the LASEC Teachers of items to be negotiated. Superintendents were asked to review the current contract agreement and to provide to Tom with suggested changes/additions they feel will be relevant during the negotiation process. Tom suggested language regarding early retirement incentives be included. It was noted though LASEC does not have an influx of teachers who are retiring, it would be worthy to include language covering any teacher(s) who would in time be eligible for retirement. Additionally it was stated, based on prior negotiations that this year's negotiation process will continue in the same fashion.</p>

Announcements: Next Board Meeting is January 13, 2016 at 9:00a.m.

Approval of Motion to Adjourn

Motion to adjourn made by: 90
Motion seconded by: 88
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed
Time of adjournment: 9:33a.m.