

Lockport Area Special Education Cooperative
Board of Directors Meeting
1343 E. 7th Street
Lockport, Illinois 60441

Open Meeting Minutes

Date: December 14, 2011	Time: 9:23a.m
Location: LASEC Central Office Board Room	
Type of meeting: <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Special <input type="checkbox"/> Reconvened or rescheduled <input type="checkbox"/> Emergency	
Name of person taking the minutes: Lisa Loveless	
Name of person presiding: Donna Gray, Chairman	
Members in attendance: 1. Chaney-Monge D88 2. Richland D88A 3. Fairmont D89 4. Taft D90 5. Lockport Elementary D91	Members absent:

Approval of Items on Consent Agenda

AGENDA ITEM: #L1112-01 Approval of Minutes of the November 9, 2011 Regular Board Meeting
AGENDA ITEM: #L1112-02 Acceptance of Resignation
AGENDA ITEM: #L1112-03 Acceptance of Financial Report a. Monthly Revenue and Expenditure Report b. November 2011 Treasurer's Report c. Approval of Bills for Nov. 1 – Nov. 30, 2011 in the amount of \$25,638.76 d. Tentative Approval to Pay Bills from Dec. 1 – Dec. 31, 2011 e. Imprest Fund Account f. Cash Receipts
Summary of discussion: Executive Director presented Consent Agenda Items for Board review and approval.
Motion to approve the consent agenda made by: 88
Motion: That the LASEC Board of Directors accepts all items listed under Consent Agenda as presented by the Executive Director.
Motion seconded by: 90
Roll Call: <i>(Needed when consent agenda contains an item involving the expenditure of money.)</i>

“Yeas” 88, 88A, 89, 90, 91	“Nays”
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1112-03 Policy Manual Updates: 2:250; 4:80; 5:90; 5:100; 5:200; 5:240; 7:305 – Second Reading Approval & Adoption	
Summary of discussion: Executive Director noted that the agenda item should read “ <i>second reading approval & adoption</i> ”, not first reading. These items were presented during last month’s meeting for review and discussion and being presented for approval and adoption.	
Motion made by: 88A	
Motion: That the LASEC Board of Directors approve to waive the third reading and adopt policy manual updates 2:250; 4:80; 5:90; 5:100; 5:200; 5:240 as recommended by the Executive Director.	
Motion seconded by: 89	
“Yeas” 88, 88A, 89, 90, 91	“Nays”
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1112-04 Approval of Monetary Donations For Hearing Advocacy Day Event	
Summary of discussion: Executive Director presented monetary donations submitted by Coldstone Creamery and John A. Logan College to be applied toward the 10 th Annual Deaf/Hard of Hearing Advocate of The Year scheduled for April 17, 2012.	
Motion made by: 89	
Motion: That the LASEC Board of Directors approve the monetary donations in the amount of \$50.40 from Coldstone Creamery and \$800 from John A. Logan College (facilitator for Gallaudet University Regional Center), to be applied towards the 10 th Annual Deaf/Hard of Hearing Advocate of The Year as recommended by the Executive Director.	
Motion seconded by: 88	
“Yeas” 88, 88A, 89, 90, 91	“Nays”
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1112-05 Approval of Memo of Understanding Between Lockport Area Special Education Cooperation and American Federation of Teachers Local 604

Summary of discussion: No action taken. Item tabled for February's meeting.

Motion made by:

Motion: That the LASEC Board of Directors approve the Memo of Understanding between Lockport Area Special Education Cooperative and American Federation of Teachers Local 604 as presented as recommended by the Executive Director.

Motion seconded by:

"Yeas"

"Nays"

Action: Passed Failed

Informational Items:

AGENDA ITEM: I1112-01 – Tenth Annual Deaf/Hard of Hearing Advocate Event

Summary of discussion: Member districts were provided with a copy of the flyer for the 10th Annual Deaf/Hard of Hearing Advocacy Event scheduled for April 17, 2012.

AGENDA ITEM: I1112-02 – ISBE Notice of Audit

Summary of discussion: Member districts were provided with a copy of ISBE correspondence dated November 17, 2011 regarding audit work and monitoring review of the 2010-2011 federal grants. According to the correspondence, a representative from ISBE will be in contact with LASEC and is scheduled within 45 days.

AGENDA ITEM: I1112-03 – Written Agreement to Extend Evaluation Timeline (SLD)

Summary of discussion: Executive Director provided the member districts with a copy of the *"Mutual Written Agreement to Extend Evaluation Timeline (For Students With or Suspected of Having a Specific Learning Disability Only)"*. The purpose of this form is to allow a district to extend the 60 school day timeline for an SLD evaluation and this form may be used to inform parent/guardian of the request and obtain written agreement for the timeline extension. Executive Director stated that each of the district Special Education Coordinators received a copy of this correspondence.

AGENDA ITEM: I1112-04 – Executive Director's Report

Summary of discussion: Executive Director shared that second quarter billing will be distributed to the districts by Winter Break with the administrative assessment to follow.

Executive Director shared he attended both the CLIC and Lockport Area Benefit Plan meetings. It was shared that both groups are in good financial standing. It is anticipated that the CLIC renewal packets will be available in January and possibly available for the January Board Meeting. Lockport Area Benefit Plan renewal information is expected to be available in the upcoming months.

Executive Director distributed the ISBE Home/Hospital Q&A information sheet. It was shared that the district Special Education Coordinators have been provided with this information.

Executive Director shared that the Joint RIF Committee will be meeting to finalize the criteria for the Special Education Teacher evaluation tool. It was noted that the only questions/concerns the committee had was the criteria moving from 2 to 3, could it be considered on a case by case situation. The Director stated that after consulting the attorney he was informed that it cannot be on a case by case situation. It was also shared that the committee is a very accommodating group and feels confident that the committee will be coming to an agreement without any changes to the RIF criteria.

Executive Director shared that the Coordinators' Meeting was held on November 18th in which discussion took place regarding the options for alternative placements, criteria for dismissing students from speech services as well as reviewing the process for conducting re-evaluations on SLD students under the RtI model. The next Coordinators' Meeting is scheduled for January 20th.

Executive Director unveiled the new LASEC.org website.

Closed Session	
Summary of discussion: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative or legal counsel for the Cooperative, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Cooperative to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057.	
Motion made by: 88A	
Motion: That the LASEC Board of Directors adjourn to Closed Session.	
Motion seconded by: 90	
Closed Session Began: 9:50a.m.	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	
<i>(If a roll call vote occurred, record the vote of individual Board members.)</i>	
“Yeas”	“Nays”
88, 88A, 89, 91	

Return to Open Session: 10:00a.m.
Motion made by: 90
Motion: That the LASEC Board of Directors return to Open Session.
Seconded by: 89

Announcements: Next Board Meeting is Wednesday, January 11, 2012 at 9:00a.m.

Approval of Motion to Adjourn

Motion to adjourn made by:
Motion seconded by:
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed
Time of adjournment: