

Lockport Area Special Education Cooperative
Board of Directors Meeting
1343 E. 7th Street
Lockport, Illinois 60441

Open Meeting Minutes

Date: February 13, 2013	Time: 9:15a.m.
Location: LASEC Central Office Board Room	
Type of meeting: <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Special <input type="checkbox"/> Reconvened or rescheduled <input type="checkbox"/> Emergency	
Name of person taking the minutes: Lisa Loveless	
Name of person presiding: Mrs. Donna Gray	
Members in attendance: 1. Chaney-Monge D88 2. Richland D88A 3. Fairmont D89 4. Lockport Elementary D91	Members absent: Taft D90

Approval of Items on Consent Agenda

AGENDA ITEM: #L1302-01 Approval of the January 13, 2013 Regular Board Meeting Minutes
AGENDA ITEM: #L1302-02 Approval of Employment – Certified Name: Ashley Kuhn Position: Teacher Program: Primary CD Terms: Annual Salary: \$41,346 No. of Days: 181 Start Date: 8/16/2013
AGENDA ITEM: #L1302-03 Approval of Employment - Non-Certified Personnel Name: Monique Koenigsmark Position: Individual Student Assistant Program: Early Childhood Terms: Part-Time – AM Hourly Rate: \$11.46 No. of Days: 88 Start Date: 1/16/2013
AGENDA ITEM: #L1302-04 Acceptance of Financial Report a. Monthly Revenue and Expenditure Report b. January 2012 Treasurer's Report c. Approval of Bills for Jan. 1 – Jan. 31, 2013 in the amount of \$142,529.69 d. Tentative Approval to Pay Bills from March 1 – March 31, 2013 e. Imprest Fund Account f. Cash Receipts

Summary of discussion: Executive Director presented Consent Agenda Items for Board review and approval.

Motion to approve the consent agenda made by: 88A

Motion: That the LASEC Board of Directors accepts all items listed under Consent Agenda as presented by the Executive Director.

Motion seconded by: 88

Roll Call: (*Needed when consent agenda contains an item involving the expenditure of money.*)

"Yeas"	"Abstain"
88, 88A, 89, 91	

Motion: Passed Failed

AGENDA ITEM: #L1302-05 Approval of Correspondence to the R.O.E. Waiving Participation in The Mandatory Breakfast Program for the 2013-14 School Year

Summary of discussion: : Executive Director presented correspondence addressed to Mr. Shawn Walsh, Will County Regional Office of Education, waiving LASEC's participation in the Mandatory Breakfast Program for the FY14 school year.

Motion made by: 88A

Motion: That the LASEC Board of Directors approve the correspondence waiving participation in the Mandatory Breakfast Program for the 2013-14 school year as recommended by the Executive Director.

Motion seconded by: 88

"Yeas"	"Nays"
88, 88A, 89, 91	

Action: Passed Failed

AGENDA ITEM: #L1302-06 Approval of Request For FMLA – Matilde Principe

Summary of discussion: Executive Director presented a FMLA request for Matilde Principe, Individual Student Assistant. He shared the request meets the FMLA guidelines and her leave would be effective January 22, 2013 through March 4, 2013

Motion made by: 89

Motion: That the LASEC Board of Directors the Request for FMLA for Matilde Principe for the period of 1/22/2013 to 3/4/2013 due to serious illness as recommended by the Executive Director.

Motion seconded by: 88

"Yeas"	"Nays"
88, 88A, 89, 91	

Action: Passed Failed

AGENDA ITEM: #L1302-07 Approval of Transportation Bid Specifications	
Summary of discussion: Executive Director presented the Transportation Bid Specifications for review and approval.	
Motion made by: 88A	
Motion: That the LASEC Board of Directors approve approve the Transportation Bid Specifications as presented by the Executive Director.	
Motion seconded by: 89	
“Yeas”	“Nays”
88, 88A, 89, 91	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

Informational Items:

AGENDA ITEM: #I1302-01 LASEC Board Policy Manual – December 12, 2012
Summary of discussion: Member Districts were provided with a copy of the updated LASEC Board Policy Manual.

AGENDA ITEM: #I1302-02 OCR Letter Related to Extracurricular Athletic Opportunities
Summary of discussion: Member districts were provided with a copy of correspondence from the U.S. Department of Education regarding a published report by the U.S. Government Accountability Office (GAO) regarding extracurricular athletics. The report underscored that access to, and participation in, extracurricular athletic opportunities provide important health and social benefits to all students, particularly those with disabilities, however the GAO has found that students with disabilities are not being offered an equal opportunity to participate in extracurricular athletics in public elementary and secondary schools. The correspondence is to provide guidance, an overview of the obligations of public elementary and secondary schools under Section 504, and the Department’s Section 504 regulations, cautions against making decisions based on presumptions and stereotypes, details that require students with disabilities to have an equal opportunity for participation in nonacademic and extracurricular services and activities, and discuss the provision of separate or different athletic opportunities.

AGENDA ITEM: #I1302-03 Illinois 5Essentials Survey: Organizing Schools for Improvement FAQ Sheet
Summary of discussion: Member districts were provided with a copy of “ <i>Illinois 5Essentials Survey: Organizing Schools for Improvement FAQ Sheet</i> ” Beginning February 1, 2013, Illinois educators and students will have an opportunity to participate in the <i>Illinois 5Essentials Survey: Organizing Schools for Improvement</i> . This survey was designed to provide a detailed portrait of the inner workings of a school from an organizational perspective, while also allowing teachers, students and parents to provide feedback on the critical elements of school effectiveness.

AGENDA ITEM: #I1302-04 LASEC ESY 2013 Projections
Summary of discussion: Executive Director reviewed program projections for the LASEC ESY 2013 as submitted by Kimberly McDonald, Coordinator/LASEC ESY Principal. Discussion ensued in which it was then requested by the Board to review last year’s projections and final cost in which a short break was taken so that the information to be obtained. There was concern with the estimated number of Early Childhood students

could be enrolled in ESY. Executive Director shared the data is projected numbers and students who are recommended for ESY are based on criteria/eligibility that the student has met during the regular school year and who would best benefit from the program. Additionally he stated that he will explain in further detail with each of the districts the process in determining ESY enrollment when he meets with each of them individually to discuss their district needs for the 2013-14 school year.

**AGENDA ITEM: #11302-05 CLIC Executive Committee Meeting Minutes
January 17, 2013**

Summary of discussion: Member districts were provided with a copy of the CLIC Executive Committee Meeting Minutes from January 17, 2013 for their review.

AGENDA ITEM: 11302-06 – Executive Director’s Report

Summary of discussion: The Executive Director shared that districts having tighter budgets, the ISBE is proposing doing away with class size limits for special education students. While school districts set their own class size limits for general education classes, the state special education class sizes are based on the percent of services students receive each the day. A class with students whose school day is 20 to 60 percent special education services the student to teacher ratio is 10-to-1. Classes of students whose school day is made of more than 60 percent special education services must have an 8-to-1 student teacher ratio. And special education classes for children ages 3 to 5 must have a 5-to-1 student teacher ratio. There was some concern with overloading teachers due to evaluations that include student performance and further discussion will be taking place and updates will be provided.

Executive Director stated the first round of teacher contract negotiations is scheduled for February 20th at 4:00p. Member districts were provided with a handout, a list of items to be negotiated submitted by the Teachers Union and LASEC.

Executive Director shared the next Coordinator’s Meeting is scheduled for February 22nd. This meeting will feature a presentation by the Lincolnway-Way Special Education Coop Instructional Support Team; a team created and made up of specialized individuals to work with the more problematic students. It was also shared that due to recent district withdraws within Lincolnway-Way Special Education Cooperative, the team is seeking other options in which maintain the program, and one option is to provide consulting services to districts that could benefit from their expertise. This could be beneficial to smaller districts and cooperatives as it could prove less expensive than hiring an independent consultant. Member districts were provided with a handout of providing an overview of the services. The Board was interested in cost and requested the Executive Director to provide a cost comparison to be shared at a future board meeting. LASEC Coordinators submitted legal topics they would like to have discussed at the upcoming meeting to the Executive Director and member districts were encouraged to submit any questions they may want to have addressed.

Closed Session	
Summary of discussion: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative or legal counsel for the Cooperative, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Cooperative to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057.	
Motion made by: 88	
Motion: That the LASEC Board of Directors adjourn to Closed Session.	
Motion seconded by: 88A	
Closed Session Began: 10:14a.m.	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	
<i>(If a roll call vote occurred, record the vote of individual Board members.)</i>	
“Yeas”	“Nays”
88, 88A, 89, 91	

Return to Open Session: 11:30a.m.
Motion made by: 88
Motion: That the LASEC Board of Directors return to Open Session.
Seconded by: 89

AGENDA ITEM: #L1302-08 Approval of Executive Director’s Evaluation Tool	
Summary of discussion: Subsequent to closed session, no action was taken approving this item and was decided that a further review would be required, calling for a Special LASEC Board of Directors Meeting to be held on Friday, February 22, 2013 at 1:00p.m. to be held at the LASEC Central Office.	
Motion made by:	
Motion: No Action Taken	
Motion seconded by:	
“Yeas”	“Nays”
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

Announcements: Next Board Meeting is Friday, February 22, 2013 at 1:00p.m.

Approval of Motion to Adjourn

Motion to adjourn made by: 88A
Motion seconded by: 88
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed
Time of adjournment: 11:33a.m.