

Lockport Area Special Education Cooperative  
Board of Directors Meeting  
1343 E. 7<sup>th</sup> Street  
Lockport, Illinois 60441

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## Open Meeting Minutes

<b>Date:</b> January 15, 2014	<b>Time:</b> 9:29a.m.
<b>Location:</b> LASEC Central Office Board Room	
<b>Type of meeting:</b> <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Special <input type="checkbox"/> Reconvened or rescheduled <input type="checkbox"/> Emergency	
<b>Name of person taking the minutes:</b> Lisa Loveless	
<b>Name of person presiding:</b> Donna Gray, Chairman	
<b>Members in attendance:</b> 1. Chaney D88 2. Richland D88A 3. Fairmont D89 4. Taft D90 5. Lockport Elementary D91	<b>Members absent:</b>

## Approval of Items on Consent Agenda

<b>AGENDA ITEM:</b> #L1401-01 Approval of the December 11, 2013 Regular Board Meeting Minutes
<b>AGENDA ITEM:</b> #L1401-02 Approval of the December 11, 2013 Closed Session Meeting Minutes
<b>AGENDA ITEM</b> #L14091-03 Approval of Employment – Certified Personnel <b>Name:</b> Nicole Idhe <b>Position:</b> Teacher <b>Program:</b> Early Childhood <b>Terms:</b> Part-Time – PM Annual Salary: \$11,067.50 Start Date: 1/6/2014
<b>AGENDA ITEM</b> #L1401-04 Approval of Status Change – Part-Time to Full-Time <b>Name:</b> Kelly Dewitt <b>Position:</b> Social Worker <b>Programs:</b> Early Childhood, Multi-Needs, Communication Disorder <b>Terms:</b> Full-Time Step: 1 Lane 4 Annual Salary: \$42,562 Start Date: 1/6/2014
<b>AGENDA ITEM:</b> #L1401-05 Acceptance of Financial Report a. Monthly Revenue and Expenditure Report b. December 2013 Treasurer's Report c. Approval of Bills for Dec. 1 – Dec. 31, 2013 in the amount of \$31,082.65 d. Tentative Approval to Pay Bills from Feb. – Feb. 28, 2014 e. Imprest Fund Account f. Cash Receipts
<b>Summary of discussion:</b> Executive Director presented Consent Agenda Items for Board review and approval.

<b>Motion to approve the consent agenda made by:</b> 90	
<b>Motion:</b> That the LASEC Board of Directors accepts all items listed under Consent Agenda as presented by the Executive Director.	
<b>Motion seconded by:</b> 88A	
Roll Call: <i>(Needed when consent agenda contains an item involving the expenditure of money.)</i>	
<b>“Yeas”</b> 88, 88A, 89, 90, 91	<b>“Nays”</b>
Motion: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

<b>AGENDA ITEM:</b> #L1401-06 Policy Manual Updates: 4:100; 5:50; 5:90; 5:100; 5:120; 5:200; 6:250; 7:185; 8:30 – Second Reading Approval & Adoption	
<b>Summary of discussion</b> Executive Director presented the policy manual updates for the second reading approval and adoption.	
<b>Motion made by:</b> 88A	
<b>Motion:</b> That the LASEC Board of Directors approve and adopt policy manual updates 4:100; 5:50; 5:90; 5:100; 5:120; 5:200; 6:250; 7:185; 8:30 as recommended by the Executive Director	
<b>Motion seconded by:</b> 90	
<b>“Yeas”</b> 88, 88A, 90, 91	<b>“Not Present For Vote”</b> 89
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

<b>AGENDA ITEM:</b> #L1401-07 Approval of Contract – 176 West Banquets Facility	
<b>Summary of discussion:</b> Executive Director presented the facilities contract with 176 West Banquets to host the Hearing Advocacy Annual Event scheduled for April 15, 2014 for Board review and approval.	
<b>Motion made by:</b> 88A	
<b>Motion:</b> That the LASEC Board of Directors the contract with 176 West Banquets Facility for the approximate amount of \$3,300 with hosting the Hearing Advocacy Annual Event – April 15, 2014 as recommended by the Executive Director.	
<b>Motion seconded by:</b> 88	
<b>“Yeas”</b> 88, 88A, 89, 90, 91	<b>“Nays”</b>
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

**Informational Items:**

**AGENDA ITEM: I1401-01 Annual Deaf/Hard of Hearing Advocate of the Year 2014**

**Summary of:** Member districts were provided with a copy of the Twelfth Annual Deaf/Hard of Hearing Advocacy Event scheduled for April 15, 2014 between the hours of 10:00a.m. to 1:00p.m. The event will be held at the 176 West Banquets Facility in Joliet; registration is free for those sponsoring Co-ops and Districts, otherwise the cost is \$25.00 for students, parents and teachers from non-sponsoring districts.

**AGENDA ITEM: I1401-02 CLIC Supplemental Payment**

**Summary of:** Member districts were provided with a copy of the CLIC Property & Casualty/Workers Compensation Report reflecting both surplus and deficit amounts. Based upon the actuarial projections as of July 31, 2013, LASEC has a deficit totaling \$1,616 that was incurred during the claiming period of 2007-2010. Executive Director noted funds are available and will submit payment.

**AGENDA ITEM: I1401-03 Letter Requesting a Waiver From Participation in the Mandatory Breakfast Program**

**Summary of:** Member districts were provided with a copy of correspondence to Mr. Shawn Walsh of the Will County Regional Office of Education dated January 15, 2014. This correspondence is a formal submission of LASEC's request for a waiver from participating in the mandatory Breakfast Program for the 2014-15 school year.

**AGENDA ITEM: I1401-04 – Executive Director's Report**

**Summary of:** Executive Director shared IAASE released an update regarding the 70/30 Class Size. ISBE recently convened a stakeholders group to review the proposed changes. IASE, IAASE, IASB moving forward is looking to provide guidelines/language that would lean towards decisions to be made at the local level when it comes to class size and teaching plans. ISBE is scheduled to meet next week; further updates will be provided at a future meeting.

Executive Director stated he recently participated in a webinar regarding Medicaid billing services provided by the Public Consulting Group. LASEC currently contracts R&G Consulting for processing of Medicaid Fee For Service. PCG (EasyIEP) is a third party reporting service much like R&G and Tames, however PCG has the EasyIEP software built directly into their program which provides much more ease of use in reporting while only charging 4.5% as their fee compared to R&G's 5% and Tames 6%. Executive Director also indicated that he has had prior experience with Public Consulting Group and feels confident with their services and anticipates entering into a contract agreement with PCG upon the expiration of the current R&G contract.

**Announcements:** Next Board Meeting is Wednesday, February 12, 2014

**Approval of Motion to Adjourn**

**Motion to adjourn made by:** 90

**Motion seconded by:** 88

**Action:**  Passed  Failed

**Time of adjournment:** 9:48a.m.