

Lockport Area Special Education Cooperative  
Board of Directors Meeting  
1343 E. 7<sup>th</sup> Street  
Lockport, Illinois 60441

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**Open Meeting Minutes**

Meeting Type:  **Regular**     **Special**     **Reconvened or rescheduled**     **Emergency**

**II. Attendance** **Absent**

Chaney-Monge School District 88  
Richland School District 88A  
Fairmont School District 89  
Lockport Elementary School District 91

**Approval of Consent Agenda**

- #L1806-01\* *Approval of Minutes of the May 9<sup>th</sup>, 2018 Regular Board Meeting*
- #L1806-02\* *Acceptance of Financial Report*
- a. Monthly Revenue and Expenditure Report
  - b. May 2018 Treasurer's Report
  - c. Approval of Bills for May 1 – May 31, 2018 in the amount of \$125,355.40 .
  - d. Tentative Approval to Pay Bills from June 1 – June 30, 2018
  - e. Imprest Fund Account
  - f. Cash Receipts

**Recommendation:** The LASEC Board of Directors accept all items listed under the Consent Agenda as presented by the Executive Director.

**Motion to approve: 89      Seconded: 88A**  
**Roll: 88, 88A, 89 & 91**

#L1806-03 Approval of CLIC Renewal

**Recommendation:** That the LASEC Board of Directors approve the CLIC insurance coverage for property/casualty and Workers' Compensation, as recommended by the Executive Director.

**Motion to approve: 88A      Seconded: 89**  
**Roll: 88, 88A, 89 & 91**

## #L1806-04 Approval of FY19 IDEA Allocations

**Recommendation:** That the LASEC Board of Directors approve the use of FY19 IDEA Funds in the amount of \$300 per student for administrative costs and for LASEC to continue to develop/coordinate the personnel development needs for LASEC and its member districts as recommended by the Executive director.

**Motion to approve: 88A      Seconded: 88**  
**Roll: 88, 88A, 89 & 91**

## #L1806-05 Approval FY19 Lockport Area Benefit Plan

**Recommendation:** That the LASEC Board of Directors approve the FY19 Lockport Area Benefit Plan premiums as presented and as recommended by the Executive Director.

**Motion to approve: 89      Seconded: 88A**  
**Roll: 88, 88A, 89 & 91**

## #L1806-06 Approval of the consulting budget item

**Recommendation:** That the LASEC Board of Directors approve the recommendation to include additional funds in the LASEC budget for consulting services from previous Director and Asst. Business Manager for FY19.

**Motion to approve: 89      Seconded: 88**  
**Roll: 88, 88A, 89 & 91**

## #L1806-07 Approval of 2018-19 Classroom Lease Agreement

**Recommendation:** That the LASEC Board of Directors approve the 2018-19 Classroom Lease Agreements for Richland Grade School District 88A and Lockport Elementary School District 91 as recommended by the Executive Director.

**Motion to approve: 89      Seconded: 88**  
**Roll: 88, 88A, 89 & 91**

## #L1806-08 Approval of Reorganizational Structure

**Recommendation:** That the LASEC Board of Directors approve the reorganizational structure as presented and as recommended by the Executive Director.

**Motion to approve: 88A      Seconded: 89**  
**Roll: 88, 88A, 89 & 91**

## #L1806-09 Approval of Recall from Non-Renewal of Part-Time Speech Pathologist

**Recommendation:** That the LASEC Board of Directors approve Recall from Non-Renewal of Part-Time Speech Pathologist, as recommended by the Executive Director.

**Motion to approve: 88A      Seconded: 89**  
**Roll: 88, 88A, 89 & 91**

#L1806-10 Approval of Prevailing Rate of Wages Agreement

**Recommendation:** That the LASEC Board of Directors approve the Prevailing Rate of Wages Agreement as recommended by the Executive Director.

**Motion to approve: 89      Seconded: 88**  
**Roll: 88, 88A, 89 & 91**

**V. Informational Items**

- #I1806-01 Policy Manual Updates – First Reading
- #I1806-02 LASEC Organization Chart
- #I1806-03 Executive Directors Report

**Discussion:** The Executive director went over the policy manual updates with no additional discussion needed. Additionally, the LASEC organizational chart was provided to the board with few changes from FY18. The director expressed the need for all IDEA grant claims to be received by the LASEC office for reimbursement prior to June 25<sup>th</sup> for payment prior to the end of the fiscal year. It was also discussed that the IDEA sub grants need to be submitted at the same time to allow for any changes that will need to be made prior to submission. The need for a psychologist was brought to the board as an option to fill a partial vacancy for District 89. The board discussed looking into LASEC hiring a psychologist to share amongst the districts mid school year 2019. The final discussion was had regarding LASEC offering a cash in lieu payment for those 12 month employees who waive medical insurance. The board offered what their current districts policy on cash in lieu was being that some offered this option to their staff and some did not. Most board members felt comfortable with a flat amount of \$2,000 for the cash in lieu payment. An action item will be brought to the Board in July.

**VI. Closed Session**

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative or legal counsel for the Cooperative, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Cooperative to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057.

**Motion to adjourn (10:15): 88      Seconded: 88A**  
**Roll: 88, 88A, 89 & 91**

**VII. Announcements**

Next Board Meeting: Wednesday, July 11<sup>th</sup>, 2018 at 9:00a.m.

**VIII. Adjournment**