

Lockport Area Special Education Cooperative  
Board of Directors Meeting  
1343 E. 7<sup>th</sup> Street  
Lockport, Illinois 60441

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**Open Meeting Minutes**

Meeting Type:  **Regular**     **Special**     **Reconvened or rescheduled**     **Emergency**

**II. Attendance**

Chaney-Monge School District 88  
Richland School District 88A  
Fairmont School District 89  
Taft School District 90

**Absent**

Lockport Elementary SD 91

**IV. Approval of Consent Agenda**

- #L1811-01\* *Approval of Minutes of the October 10<sup>th</sup>, 2018 Regular Board Meeting*
- #L1811-02\* *Acceptance of New Hires*
- #L1811-03\* *Acceptance of Resignation*
- #L1810-04\* *Acceptance of Financial Report*
  - a. Monthly Revenue and Expenditure Report
  - b. October 2018 Treasurer's Report
  - c. Approval of Bills for October 1 – October 31, 2018 in the amount of \$27,613.55
  - d. Tentative Approval to Pay Bills from November 1 – November 30, 2018
  - e. Imprest Fund Account
  - f. Cash Receipts

**Recommendation:** The LASEC Board of Directors accept all items listed under the Consent Agenda as presented by the Executive Director.

**Motion to approve: 89      Seconded: 90**  
**Roll: 88, 88A, 89 & 90**

#L1811-05      *Acceptance of Annual Audit FY18*

**Recommendation:** It is recommended that the LASEC Board of Directors accept the FY18 Audit.

**Discussion:** John Michaelsko went through the audit to highlight a few specific areas to be aware of. There was discussion regarding how the IDEA funding change may impact our need for a

single audit and also how that may impact member districts. He noted that internal controls remained in place after change of staff in July.

**Motion to approve: 89            Seconded: 90**  
**Roll: 88, 88A, 89, & 90**

#L1811-06            *Policy Manual Updates – Second Reading*

**Recommendation:** That the LASEC Board of Directors approve and adopt policy manual updates 2:105, 4:20, 4:80, 6:120, 6:240, 6:250, 6:60, 7:340 as recommended by the Executive Director.

**Motion to approve: 89            Seconded: 88A**  
**Roll: 88, 88A, 89, & 90**

#L1811-07            *Approval of R&G Consultants as the LASEC third party Medicaid billing service.*

**Recommendation:** It is recommended that the LASEC Board of Directors approve contract for agreement between R&G to utilize services in regards to Workload Assist and Medicaid Billing as presented by the Executive Director.

**Discussion:** Executive Director emphasized that this was to clarify the parameters to which R&G is billing so that other avenues are not discounted.

**Motion to approve: 89            Seconded: 88A**  
**Roll: 88, 88A, 89, & 90**

#L1811-08            *Approval of Contract – 176 Banquets Facility.*

**Recommendation:** It is recommended that the LASEC Board of Directors approve the contract with 176 West Banquets Facility as site for the 2019 Heading Advocacy event as recommended by the Executive Director.

**Motion to approve: 88A            Seconded: 89**  
**Roll: 88, 88A, 89, & 90**

#L1811-09            *Approval of Additional Early Childhood Classroom*

**Recommendation:** It is recommended that the LASEC Board of Directors approve request for an additional EC classroom to be created per the recommendation of Executive Director.

**Discussion:** Sites at Richland and Milne Grove tentatively looked at. Will figure most ideal location so that class can be up and running for need in January. Job will also be posted for EC teacher.

**Motion to approve: 88A            Seconded: 89**  
**Roll: 88, 88A, 89, & 90**

#L1811-10 *Approval of LASEC Academy Criteria.*

**Recommendation:** It is recommended that the LASEC Board of Directors approve the LASEC Academy Criteria and Referral process as updated and recommended by Executive Director.

**Discussion:** Executive Director wanted to stress that this was to clear up confusion about how you get referred to LASEC Academy and what the process expectations are for admittance to the program. District 89 asked that a similar description of all the other programs be created in a quick reference type guide so they have a document to reference for outside placements and programs for their districts.

**Motion to approve: 89      Seconded: 90**  
**Roll: 88, 88A, 89, & 90**

#L1811-11 *Approval of Agreement Between LASEC and Governor's State University*

**Recommendation:** It is recommended that the LASEC Board of Directors approve the agreement between LASEC and Governor's State for Paraprofessional/Student Program as recommended by the Executive Director.

**Motion to approve: 88A      Seconded: 90**  
**Roll: 88, 88A, 89, & 90**

## V. Informational Items

#I1811-01 Executive Director's Report

**Discussion:** Successful PD with Jason Washburn in November. The second part is scheduled for December 14 and we look forward to hosting the group. We have announced the next in the series for Anxiety with Dr. Patrick McGrath. January 18. Official location to be determined.

## VI. Closed Session

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative or legal counsel for the Cooperative, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Cooperative to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057.

**Motion to adjourn (9:52am): 90      Seconded: 88A**  
**Roll: 88, 88A, 89, & 90**

## VII. Announcements

Next Board Meeting: Wednesday, December 12, 2018 at 9:00 a.m.

## **VIII. Adjournment**