

Lockport Area Special Education Cooperative  
Board of Directors Meeting  
1343 E. 7<sup>th</sup> Street  
Lockport, Illinois 60441

## Open Meeting Minutes

<b>Date:</b> March 13, 2013	<b>Time:</b> 9:14a.m.
<b>Location:</b> LASEC Central Office Board Room	
<b>Type of meeting:</b> <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Special <input type="checkbox"/> Reconvened or rescheduled <input type="checkbox"/> Emergency	
<b>Name of person taking the minutes:</b> Lisa Loveless	
<b>Name of person presiding:</b> Donna Gray, Chairman	
<b>Members in attendance:</b> 1. Chaney-Monge D88 2. Richland D88A 3. Fairmont D89 4. Taft D90 5. Lockport Elementary D91	<b>Members absent:</b>

## Approval of Items on Consent Agenda

<b>AGENDA ITEM: #L1303-01</b> Approval of Minutes of the February 13, 2013 Regular Board Meeting	
<b>AGENDA ITEM: #L1303-02</b> Approval of Minutes of the February 22, 2013 Special Board Meeting	
<b>AGENDA ITEM: #L1303-03</b> Acceptance of Financial Report a. Monthly Revenue and Expenditure Report b. February 2013 Treasurer's Report c. Approval of Bills for Feb. 1 – Feb. 28, 2013 in the amount of \$106,056.27 d. Tentative Approval to Pay Bills from April 1 – April 30, 2013 e. Imprest Fund Account f. Cash Receipts	
<b>Summary of discussion:</b> Executive Director presented Consent Agenda Items for Board review and approval.	
<b>Motion to approve the consent agenda made by:</b> 88	
<b>Motion:</b> That the LASEC Board of Directors accepts all items listed under Consent Agenda as presented by the Executive Director.	
<b>Motion seconded by:</b> 89	
Roll Call: <i>(Needed when consent agenda contains an item involving the expenditure of money.)</i>	
<b>"Yeas"</b> 88, 88A, 89, 90, 91	<b>"Abstain"</b> D90 – Agenda Item #L1303-01 - Only
<b>Motion:</b> <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

<b>AGENDA ITEM:</b> #L1303-04 Approval of Resolution Authorizing Reduction-In-Force and Honorable Dismissal of Educational Support Personnel	
<b>Summary of discussion</b> Executive Director presented the Resolution Authorizing Reduction-In-Force and Honorable Dismissal of Educational Support Personnel for review and approval.	
<b>Motion made by:</b> 90	
<b>Motion:</b> That the LASEC Board of Directors approve the Resolution Authorizing Reduction-In-Force and Honorable Dismissal of Educational Support Personnel as presented and as recommended by the Executive Director.	
<b>Motion seconded by:</b> 89	
<b>“Yeas”</b>	<b>“Nays”</b>
88, 88A, 89, 90, 91	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

<b>AGENDA ITEM:</b> #L1203-05 Approval of Resolution Authorizing Non-Renewal of Part-Time Speech Language Pathologist	
<b>Summary of discussion:</b> Executive Director presented the Resolution Authorizing Non-Renewal of Part-Time Speech Language Pathologist for review and approval.	
<b>Motion made by:</b> 88A	
<b>Motion:</b> That the LASEC Board of Directors approve Resolution Authorizing Non-Renewal of Part-Time Speech Language Pathologist as presented and recommended by the Executive Director.	
<b>Motion seconded by:</b> 90	
<b>“Yeas”</b>	<b>“Nays”</b>
88, 88A, 89, 90, 91	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

<b>AGENDA ITEM:</b> #L1203-06 Approval of Resolution Authorizing Reduction-In-Force and Honorable Dismissal of Tenured Certified Personnel	
<b>Summary of discussion:</b> Executive Director presented the Resolution Authorizing Reduction-In-Force and Honorable Dismissal of Tenured Certified Personnel for review and approval. During the review the member districts were provided with updated information regarding to Denise Adelmann. It was recently learned her minutes and caseload for the FY14 school year show an increase over FY13. It was decided to omit Denise Adelmann from this resolution. Additionally, it was suggested that criteria be established to determine what constitutes a full 1.0 FTE position for the LASEC iterant teachers.	
<b>Motion made by:</b> No Motion Made	
<b>Motion:</b> That the LASEC Board of Directors approve Resolution Authorizing Reduction-In-Force and Honorable Dismissal of Tenured Certified Personnel as presented and recommended by the Executive Director.	
<b>Motion seconded by:</b> No motion made	
<b>“Yeas”</b>	<b>“Nays”</b>
Action: <input type="checkbox"/> Passed <input checked="" type="checkbox"/> Failed	

<b>Motion made by:</b> 88A	
<b>Motion:</b> That the LASEC Board of Directors approve the Resolution Authorizing Reduction-In-Force and Honorable Dismissal of Tenured Certified Personnel as amended to omit Denise Adelman from the resolution as recommended by the Executive Director.	
<b>Motion seconded by:</b> 89	
<b>“Yeas”</b>	<b>“Nays”</b>
88, 88A, 89, 90, 91	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

<b>AGENDA ITEM:</b> #L1303-07 Approval of a Two Year Transportation Contract Extension With Illinois Central School Bus	
<b>Summary of discussion:</b> Executive Director presented the two year transportation contract extension with Illinois Central School Bus for review and approval. The contract extension will cover transportation services during the period 2013-14 and the 2014-15 school years.	
<b>Motion made by:</b> 90	
<b>Motion:</b> That the LASEC Board of Directors approve the two year transportation contract with Illinois Central School Bus for the period 2013-14 through 2014-15 with the rate increases of 4% beginning the first year and 2.5% at the beginning of the second year as recommended by the Executive Director.	
<b>Motion seconded by:</b> 88	
<b>“Yeas”</b>	<b>“Nays”</b>
88, 88A, 89, 90, 91	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

<b>AGENDA ITEM:</b> #L1303-08 Approval of Monetary Donations	
<b>Summary of discussion:</b> Executive Director presented monetary donations in the total amount of \$871.52 The funds will be applied towards “ <i>Annual Deaf/Hard of Hearing Advocate of the Year 2013</i> ”. Donations were submitted by Katie Ward; Walk For Hearing, who raised money through a fundraising event.	
<b>Motion made by:</b> 88A	
<b>Motion:</b> That the LASEC Board of Directors approve the monetary donations submitted by Katie Ward in the amount of \$500; Walk For Hearing in the amount of \$371.52 to be applied toward the “ <i>Annual Deaf/Hard of Hearing Advocate of the Year 2013</i> ” as recommended by the Executive Director.	
<b>Motion seconded by:</b> 90	
<b>“Yeas”</b>	<b>“Nays”</b>
88, 88A, 89, 90, 91	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

**Informational Items:**

**AGENDA ITEM: I1303-01 – R.O.E. Correspondence – Breakfast Waiver**

**Summary of discussion:** Member districts were provided with a copy of correspondence from the Will County R.O.E. confirming receipt of LASEC's waiver of the School Breakfast Program for the 2013-14 school year. A public hearing was held on March 1, 2013 at the Will County R.O.E. in which no public comments opposing the request were made. Following further review by the R.O.E. concerning the total cost to provide the program compared to the number of participants, LASEC's request to waive the program was approved.

**AGENDA ITEM: I1303-02 – Annual Deaf/Hard of Hearing Advocate of the Year 2013**

**Summary of discussion:** Member districts were provided with a copy of correspondence regarding LASEC's "*Annual Deaf/Hard of Hearing Advocate of the Year 2013*". This event has been taking place for over 10 years. This event is open to students, parents and teachers. A panel of hard of hearing or deaf college students will be present to discuss their experiences in learning, socializing, and self-advocating. This year it will be held on April 16 at 176West in Joliet, IL

**AGENDA ITEM: I1303-03 – Executive Director's Report**

**Summary of discussion** Executive Director provided an update regarding the status of ISBE and the school nursing bill and class size for special education, stating that according to Chris Koch, additional discussions with legislation will be required. At this time no agreement has been made therefore it appears the July 1<sup>st</sup> deadline will not take place. However, LASEC is in the process of having the requirements met in the event a decision is rendered.

Executive Director distributed to the member districts each of their district profiles that reflect the demographics of special education students in their districts along with their coding definitions. It was shared that special education coordinators will receive a copy of the same information at the next coordinators meeting.

As a follow-up to February's meeting, member districts had requested additional information concerning service costs for the Lincoln-Way Cooperative Instructional Support Team. Executive Director stated he spoke with the Director at Lincoln-Way and was provided with contract options for the LASEC Board to review. It was shared that Lincoln-Way would prefer a commitment for services and suggested one day a week for the FY14 school year at a rate of \$500 per day or a flat \$18,000 per year. Services would include weekly consultative time in which districts could rotate throughout the year. Additional services could include district testing and provide BCBA consultations.

Executive Director shared the next LASEC Coordinator's meeting is scheduled for Friday, March 15<sup>th</sup> at 9:00a with a feature presentation by Terri Engler of Sraga Hauser, to discuss and address various legal topics in special education that were submitted by the coordinators.

Executive Director indicated that the LASEC office will be closed on Monday, April 1<sup>st</sup>.

**Announcements:** Next Board Meeting is Wednesday, April 10, 2013 at 9:00a.m.

**Approval of Motion to Adjourn**

<b>Motion to adjourn made by:</b> 88A
<b>Motion seconded by:</b> 90
<b>Action:</b> <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed
<b>Time of adjournment:</b> 9:55a.m.