

Lockport Area Special Education Cooperative
Board of Directors Meeting
1343 E. 7th Street
Lockport, Illinois 60441

Open Meeting Minutes

Date: March 11, 2015	Time: 9:06a.m.
Location: LASEC Central Office Board Room	
Type of meeting: <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Special <input type="checkbox"/> Reconvened or rescheduled <input type="checkbox"/> Emergency	
Name of person taking the minutes: Lisa Loveless	
Name of person presiding: Donna Gray, Chairman	
Members in attendance: 1. Chaney-Monge D88 2. Richland D88A 3. Fairmont D89 4. Taft D90 5. Lockport Elementary D91	Members absent:

Approval of Items on Consent Agenda

AGENDA ITEM: #L1503-01 Approval of the February 11, 2015 Regular Board Meeting Minutes	
AGENDA ITEM: #L1503-02 Acceptance of Financial Report a. Monthly Revenue and Expenditure Report b. February 2015 Treasurer's Report c. Approval of Bills for Feb. 1 – Feb. 28, 2015 in the amount of \$47,368.76 d. Tentative Approval to Pay Bills from April 1 – April 30, 2015 e. Imprest Fund Account f. Cash Receipts	
Summary of discussion: Executive Director presented Consent Agenda Items for Board review and approval.	
Motion to approve the consent agenda made by: 90	
Motion: That the LASEC Board of Directors accepts all items listed under Consent Agenda as presented by the Executive Director.	
Motion seconded by: 88A	
Roll Call: (<i>Needed when consent agenda contains an item involving the expenditure of money.</i>)	
“Yeas” 88, 88A, 89, 90, 91	“Nays”
Motion: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1503-03 Approval of Resolution Authorizing Reduction-In-Force and Honorable Dismissal of Educational Support Personnel	
Summary of discussion: Executive Director presented the Resolution Authorizing Reduction-In-Force and Honorable Dismissal of Educational Support Personnel to the Board for review and approval.	
Motion made by: 88A	
Motion: That the LASEC Board of Directors approve the Resolution Authorizing Reduction-In-Force and Honorable Dismissal of Educational Support Personnel as presented and as recommended by the Executive Director	
Motion seconded by: 90	
“Yeas”	“Nays”
88, 88A, 89, 90, 91	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1503-04 Approval of Resolution Authorizing Non-Renewal of Part-Time Speech Language Pathologist	
Summary of discussion: Executive Director presented the Resolution Authorizing Non-Renewal of Part-Time Speech Language Pathologist to the Board for review and approval.	
Motion made by: 90	
Motion: That the LASEC Board of Directors approve the Resolution Authorizing Non-Renewal of Part-Time Speech Language Pathologist as presented and as recommended by the Executive Director.	
Motion seconded by: 88A	
“Yeas”	“Nays”
88, 88A, 89, 90, 91	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1503-05 Approval to Post Teacher Position for FY16	
Summary of discussion: Executive Director shared it was brought to his attention by Kimberly McDonald, LASEC Program and Staff Development Coordinator, enrollment for the Multi-Needs program continues to increase. Tom noted that at this time last year the projected number of students enrolled in Multi Needs at the start of this school year was 18, however, projections indicate the number will increase to 24 for the start of the 2015-16 school year. With the current growth and the expected number of students to be enrolled, the Executive Director was seeking approval from the Board to post a Teacher position for the Multi-Needs program beginning with the 2015-2016 school year.	
Following Board discussion, it was suggested that additional data concerning the projected number of students to be provided; therefore, it was recommended that this item be tabled to the April meeting.	
Motion made by:	
Motion: No Action Taken – Tabled for April Board Meeting	
Motion seconded by:	

“Yeas”	“Nays”
Action: <input type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1503-06 Approval to Post Paraprofessional Position for FY16	
Summary of discussion: This item is related to Action Item #L1503-5; based on discussion, it is recommended that this item be tabled for the April meeting.	
Motion made by:	
Motion: No Action Taken – Tabled for April Board Meeting.	
Motion seconded by:	
“Yeas”	“Nays”
Action: <input type="checkbox"/> Passed <input type="checkbox"/> Failed	

Informational Items:

AGENDA ITEM: I1503-01 R.O.E. Correspondence – Breakfast Waiver
Summary of: Member districts were provided with a copy of correspondence from the Will County R.O.E. confirming receipt of LASEC’s waiver from participating in the School Breakfast Program for the 2015-16 school year. A public hearing was held on February 25, 2015 at the Will County R.O.E. in which no public comments opposing the request were made. Following further review by the R.O.E. concerning the total cost to provide the program compared to the number of participants, LASEC’s request to waive the program was approved.

AGENDA ITEM: I1503-02 Annual Deaf/Hard of Hearing Advocate of the Year 2015
Summary of: Member districts were provided with a copy of correspondence regarding LASEC’s “Annual Deaf/Hard of Hearing Advocate of the Year 2015”. This will mark the 13 th year for the event and is open to students, parents and teachers. A panel of hard of hearing or deaf college students will be present to discuss their experiences in learning, socializing, and self-advocating. This year it will be held on April 14 at 176West in Joliet, IL.

AGENDA ITEM: I1503-03 CLIC Executive Committee Meeting Minutes – January 15, 2015
Summary of: Member districts were provided with a copy of minutes from the CLIC Executive Committee Meeting held on January 15, 2015.

AGENDA ITEM: I1503-04 Correspondence: Hodges, Loizzi, Eisenhammer, Rodick & Kohn
Summary of: Member districts were provided with a copy of a legal update dated February 18, 2015 from Hodges, Loizzi, Eisenhammer, Rodick & Kohn that was issued to the IAASE Executive Board during the IAASE 16 th Annual Winter Conference. Executive Director brought attention to Item 1. regarding the issuance of a joint “Dear Colleague” letter by the U.S. Department of Education and the U.S. Department of Justice on November 12, 2014. The letter and accompanying FAQ describing in detail, the obligations of school districts to provide effective communications for students with hearing, vision, or speech disabilities as well as school districts needing to provide

notice of the Americans With Disabilities Act of 1990 Title II applicability and to designate a Title II coordinator.

AGENDA ITEM: I1503-05 Infinitec FY16 Agreement for Services

Summary of: Member districts were provided with a copy of correspondence from Peggy Childs, Executive Vice President and Dave Hohulin, Vice President, UCP Seguin – Infinitec of Greater Chicago, regarding the FY16 Agreement for Services. The FY16 Illinois Infinitec Coalition participation fee will continue at \$.55 per child (Pre-K through 21 years of age) enrolled in each agency's local school district(s). This count will be based on the 2014-15 Fall Housing Report as submitted to the Illinois State Board of Education. Infinitec provides assistive and instructional technology equipment services, technical support, information, online training with testing.

AGENDA ITEM: I1503-06 – Executive Director's Report

Executive Director shared the bid opening for the special education school bus transportation contract is scheduled for Friday, March 13, 2015 at 9:00a.m. to take place at the LAEC Central Office in the Board Room. Member districts were provided with an update regarding the current contract with Illinois Central School Bus and their billing process in which it was recently discovered that they had overcharged the districts for their transportation services. In a follow-up email to Tom from Illinois Central School Bus, they stated the reason for the error was due to billing being based on the number of routes vs. the number of busses; there are more routes than busses being used to transport students. Member districts were provided with data for the months of January and February of this year reflecting the total amount of money their district was overcharged in those two months. The question still remains and currently is being determined, how far back does Illinois Central School Bus go with billing the districts based on the number of routes vs the number of students. Once it is determined, documentation will be provided to LASEC from the bus company showing exactly when the incorrect billing began; the current contract has been in effect since July 2010. In addition, the Executive Director shared that districts who have received credits from the state in the form of monetary reimbursement may or may not be affected with the error in billing. It was noted that districts have been submitting their transportation payments in good faith based on invoices generated by Illinois Central School Bus Company. Upon the determination of the following factors; when the billing error began; total amount each district was over charged/overpaid; how and when districts will be credited by Illinois Central School Bus, will provide a better determination if districts will be affected by the state reimbursements for special education school bus transportation.

Executive Director brought attention to the current school year budget regarding the cost for OT services. It was noted that when the FY15 budget was being developed and later was approved, it was prior to receiving notice that the LASEC OT would be requesting FMLA due to a maternity leave to occur during the spring of the current school year. Therefore, the cost of contracting a substitute to provide OT services was not calculated into the FY15 budget. Member districts were provided with two options. **Option 1:** The adjustment can be reflected starting with the third quarter billing, where districts would see an increase in the cost per minute, or **Option 2:** The difference will be reflected on their final billing for FY15 that will be issued in the fall of the FY16 school year. Following a brief discussion the member districts were all in agreement to have the adjustment in the cost per minute for OT services reflected beginning with the third quarter billing.

Executive Director mentioned the third quarter billing will be completed and sent out to the districts within the next few weeks. Additionally, a reminder for districts to submit their IDEA grant claims to ensure timely processing and issuing payment to them.

Announcements: Next Board Meeting is **Wednesday, April 16, 2015** – The change in date is due to member districts being on Spring Break during the week of April 6-11 and whereas the regular scheduled meeting was scheduled for Wednesday, April 8th.

Approval of Motion to Adjourn

Motion to adjourn made by: 90
Motion seconded by: 89
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed
Time of adjournment: 9:38a.m.