

Lockport Area Special Education Cooperative
Board of Directors Meeting
1343 E. 7th Street
Lockport, Illinois 60441

Open Meeting Minutes

Date: November 9, 2011	Time: 9:35a.m.
Location: LASEC Central Office Board Room	
Type of meeting: <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Special <input type="checkbox"/> Reconvened or rescheduled <input type="checkbox"/> Emergency	
Name of person taking the minutes: Lisa Loveless	
Name of person presiding: Donna Gray, Chairman	
Members in attendance: 1. Chaney-Monge D88 2. Richland D88A 3. Fairmont D89 4. Taft D90 5. Lockport Elementary D91	Members absent:

Approval of Items on Consent Agenda

AGENDA ITEM: #L1111-01 Approval of Minutes of the October 12, 2011 Regular Board Meeting
AGENDA ITEM: #L1111-02 Acceptance of Resignation
AGENDA ITEM: #L1111-03 Acceptance of Financial Report a. Monthly Revenue and Expenditure Report b. October 2011 Treasurer's Report c. Approval of Bills for Oct. 1 – Oct. 31, 2011 in the amount of \$94,195.15 d. Tentative Approval to Pay Bills from Nov. 1 – Nov. 30, 2011 e. Imprest Fund Account f. Cash Receipts
Summary of discussion: Executive Director presented Consent Agenda Items for Board review and approval.
Motion to approve the consent agenda made by: 88
Motion: That the LASEC Board of Directors accepts all items listed under Consent Agenda as presented by the Executive Director.
Motion seconded by: 88A
Roll Call: <i>(Needed when consent agenda contains an item involving the expenditure of money.)</i>

“Yeas” 88, 88A, 89, 90, 91	“Nays”
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

AGENDA ITEM: #L1111-04 Approval of FMLA	
Summary of discussion: Executive Director presented a FMLA request for Mary Anne Koscianiuk for Board review and approval.	
Motion made by: 90	
Motion: That the LASEC Board of Directors approve the Family Medical Leave of Absence for Mary Anne Koscianiuk beginning February 13, 2012 through May 18, 2012 due to the birth of a child as recommended by the Executive Director.	
Motion seconded by: 88	
“Yeas” 88, 88A, 89, 90, 91	“Nays”
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

Informational Items:

AGENDA ITEM: I1111-01 – Policy Manual Update – First Reading: 2:250, 4:80, 5:90, 5:100, 5:200, 5:240, 7:305
Summary of discussion: Executive Director presented policy manual updates for the first reading and review.

AGENDA ITEM: I1111-02 – CLIC September 30, 2011 Executive Committee Meeting Minutes
Summary of discussion: Member districts were provided with a copy of the CLIC Executive Committee Meeting Minutes from their meeting held on September 30, 2011.

AGENDA ITEM: I1111-03 – Executive Director’s Report
Summary of discussion: Executive Director indicated that due to changes in enrollment, personnel reimbursement and maintaining program costs, FY11 Final Billing adjustments were made that resulted in \$300,000+ deducted from the FY12 First Quarter Billing. Member districts were provided with a handout recapping adjustments.
Executive Director shared that districts should be in receipt of the first quarter billing. Both second quarter and administrative billing will be processed and distributed prior to the Winter Break.
Member districts were reminded that if they have not yet done so, to provide LASEC with a copy of their annual audit. LASEC requires a copy in order to remain in compliance with IDEA Grant guidelines.
Executive Director shared the IDEA grant was approved as amended. Districts were

reminded to keep submitting their claims to the LASEC office on a regular basis as it will assist in processing reimbursement throughout the school year.

Executive Director stated he will be meeting the LASEC union to provide them with information regarding the PERA and SB7 updates. A LASEC RIF committee has been established and will be holding their first meeting in the week to follow with the evaluation committee convening to include the four rating categories. It was shared that the current evaluation used by LASEC is based on the Danielson model.

Executive Director shared the next Coordinator's Meeting is scheduled for November 18th.

Executive Director provide an update on the LASEC website stating it is getting closer to becoming up and running. He anticipates unveiling the website at the December Board Meeting.

Member districts were provided with a copy of a checklist of the Illinois Public Schools Mandatory Trainings.

Executive Director shared the LASEC Procedures Manual is in progress.

Announcements: Next Board Meeting is Wednesday, December 14, 2011 at 9:00a.m.

Approval of Motion to Adjourn

Motion to adjourn made by: 88A

Motion seconded by: 88

Action: Passed Failed

Time of adjournment: 10:06a.m.