

Lockport Area Special Education Cooperative  
Board of Directors Meeting  
1343 E. 7<sup>th</sup> Street  
Lockport, Illinois 60441

## Open Meeting Minutes

<b>Date:</b> November 12, 2014	<b>Time:</b> 10:28a.m.
<b>Location:</b> LASEC Central Office Board Room	
<b>Type of meeting:</b> <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Special <input type="checkbox"/> Reconvened or rescheduled <input type="checkbox"/> Emergency	
<b>Name of person taking the minutes:</b> Lisa Loveless	
<b>Name of person presiding:</b> Donna Gray, Chairman	
<b>Members in attendance:</b> 1. Chaney-Monge D88 2. Richland D88A 3. Taft D90 4. Lockport Elementary D91	<b>Members absent:</b> 1. Fairmont D89

## Approval of Items on Consent Agenda

<b>AGENDA ITEM:</b> #L1411-01 Approval of the October 8, 2014 Regular Board Meeting Minutes	
<b>AGENDA ITEM:</b> #L1411-02 Acceptance of Financial Report a. Monthly Revenue and Expenditure Report b. October 2014 Treasurer's Report c. Approval of Bills for Oct. 1 – Oct. 31, 2014 in the amount of \$70,136.92 d. Tentative Approval to Pay Bills from Dec. 1–Dec. 31, 2014 e. Imprest Fund Account f. Cash Receipts	
<b>Summary of discussion:</b> Executive Director presented Consent Agenda Items for Board review and approval.	
<b>Motion to approve the consent agenda made by:</b> 90	
<b>Motion:</b> That the LASEC Board of Directors accepts all items listed under Consent Agenda as recommended by the Executive Director.	
<b>Motion seconded by:</b> 88A	
Roll Call: <i>(Needed when consent agenda contains an item involving the expenditure of money.)</i>	
<b>“Yeas”</b>  88, 88A,90, 91	<b>“Nays”</b>
<b>Motion:</b> <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

<b>AGENDA ITEM: #L1411-03 Approval of Electric Service Agreement</b>	
<b>Summary of discussion:</b> Executive Director presented a three year contract with Satori Energy, an energy consulting firm that assists clients in saving money on their energy expenditures by finding the best pricing solutions.	
<b>Motion made by:</b> 88A	
<b>Motion:</b> That the LASEC Board of Directors approve the three year electric service contract agreement, as recommended by Satori Energy, with the company offering the most competitive rate (provided that it is lower than the current ComEd small business rate) at the time of the Board's approval as recommended by the Executive Director.	
<b>Motion seconded by:</b> 90	
<b>"Yeas"</b>	<b>"Nays"</b>
88, 88A, 90, 91	
Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed	

**Informational Items:**

<b>AGENDA ITEM: I1411-01 Handout of 10/29/14 Bus Driver Training</b>
<b>Summary of:</b> Member districts were provided with a handout from the "Transporting Children With Special Needs" workshop that took place on October 29, 2014. The workshop was presented by Mrs. Kimberly McDonald and Mr. Larry Spencer, both LASEC Program Administrators, to the Illinois Central School Bus drivers, in an effort to provide drivers and bus aides with a better understanding of the various disabilities students have, and provide training on how to address the child's needs to ensure proper safety during transportation to and from school.

<b>AGENDA ITEM: I1411-02 LASEC Policy Manual Adopted October 16, 2014</b>
<b>Summary of:</b> Member districts were provided with the latest edition of the LASEC Policy Manual adopted on October 16, 2014 on a disk.

<b>AGENDA ITEM: I1411-03 – Executive Director's Report</b>
<b>Summary of:</b> Executive Director briefly noted the bus driver workshop that took place on October 29 <sup>th</sup> that was discussed previously, adding that over 90% of the bus drivers invited were in attendance.
Executive Director mentioned the first quarter billing was completed and distributed to the districts last week.
Executive Director shared that he recently met with Mr. Dan O'Brien, Business Development Manager with Illinois Central School Bus, to discuss a possible 1 year extension to the current bus contract. The meeting resulted with Mr. O'Brien stating his company does not have a proposal that LASEC would approve, therefore, would not be able to provide a proposal for a 1 year contract extension. However, should LASEC go out to bid they would submit a bid for consideration. Following a brief discussion the Board was in agreement that LASEC should go out to bid.
Executive Director indicated information was provided to districts concerning the new ISBE IDEA Excess Cost worksheets and provided the Board with a timeline of deadlines and areas to remember when processing. In reviewing the information, attention was directed to the deadline for worksheets that are required to be submitted to ISBE by no later than January 30, 2015. It was also shared that ISBE is now required to document district special education expenditures, and effective with the current school year if thresholds are not met, districts will be required to pay the difference to the federal government. Executive Director suggested that member districts assign an individual from each of their districts to make sure these tasks are completed, and to let him know the person

assigned, in order for him to be in contact with the individual to provide assistance throughout the process.

**Announcements:** Next Board Meeting is Wednesday, December 10, 2014 at 9:00a.m.

**Approval of Motion to Adjourn**

**Motion to adjourn made by:** 90

**Motion seconded by:** 88

**Action:**  Passed  Failed

**Time of adjournment:** 10:50a.m.