

Lockport Area Special Education Cooperative
Board of Directors Meeting
1343 E. 7th Street
Lockport, Illinois 60441

Open Meeting Minutes

Date September 14, 2016	Time: 9:31a.m.
Location: LASEC Central Office Board Room	
Type of meeting: <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Special <input type="checkbox"/> Reconvened or rescheduled <input type="checkbox"/> Emergency	
Name of person taking the minutes: Christy Burkhardt	
Name of person presiding: Donna Gray, Chairman	
Members in attendance: 1. Chaney-Monge D88 2. Fairmont D89 3. Richland D88A 4. Taft D90 5. Lockport Elementary D91	Members absent:

Approval of Items on Consent Agenda

AGENDA ITEM: #L1609-01 Approval of the August 10, 2016 Regular Board Meeting Minutes
AGENDA ITEM: #L1609-02 Acceptance of Resignations Name: Sonja Nordstrom Position: Individual Student Assistant Effective: 09/2/2016 Name: Vernetta Gray Position: Teacher Assistant Effective: 08/23/2016
AGENDA ITEM #L1609-03 Approval of Employment – Non-Certified Personnel Name: Sheila Bormet Position: Individual Student Aide Program: PCAD Terms: Hourly Rate - \$14.69 No. of Days: 174 Start Date: 8/30/2016 Name: LeAnn Broshous Position: Teacher Assistant Program: CD Terms: Hourly Rate - \$15.63 No. of Days: 180 Start Date: 8/22/2016

Name: Marya Rogers
Position: Individual Student Aide
Program: EC
Terms: Hourly Rate - \$11.19
No. of Days: 174
Start Date: 8/30/2016

Name: Latasha Smith
Position: Individual Student Aide
Program: CD
Terms: Hourly Rate - \$14.10
No. of Days: 174
Start Date: 8/30/2016

Name: Linzi Viscum
Position: Teacher Assistant
Program: ICAD
Terms: Hourly Rate - \$11.07
No. of Days: 172
Start Date: 9/06/2016

- AGENDA ITEM:** #L1609-04 Acceptance of Financial Report
- a. Monthly Revenue and Expenditure Report
 - b. July 2016 Treasurer's Report
 - c. Approval of Bills for August 1 – August 31, 2016 in the amount of \$32,976.31
 - d. Tentative Approval to Pay Bills from Oct. 1 – Oct 31, 2016
 - e. Imprest Fund Account
 - f. Cash Receipts

Summary of discussion: Executive Director presented Consent Agenda Items for Board review and approval.

Motion to approve the consent agenda made by: 88

Motion: That the LASEC Board of Directors accepts all items listed under Consent Agenda as recommended by the Executive Director.

Motion seconded by: 89

Roll Call: *(Needed when consent agenda contains an item involving the expenditure of money.)*

"Yeas"	"Nays"
88, 88A, 89, 90, 91	

Motion: Passed Failed

Informational Items

AGENDA ITEM: #I1609-01 Policy Manual Update – First Reading
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Summary of Discussion: The board was in acceptance of all updates presented.

AGENDA ITEM: #I1609-02 School Nutrition Program Administrative Review
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Summary of discussion: Executive Director discussed the response received from the Illinois State Board of Education regarding the School Nutrition Program review.
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Some of the applications submitted for district free and reduced lunch program eligibility had errors, and this resulted in the state requesting \$1,089.76 in reimbursement. The Executive Director responded to the state with the corrective action plan to be put in place to avoid these errors in the future. After providing the school nutrition program with further information, ISBE waived the request for reimbursement. The corrective action plan includes LASEC being the 2nd reviewer of all LASEC student lunch applications over the next 3 years. It will be imperative that districts send copies of all of the LASEC student lunch applications to Jackie whether they are accepted or rejected.

AGENDA ITEM: #I1609-03 Executive Director's Report

Summary of discussion: Executive Director discussed that both FY IDEA Flow Through and Preschool grants had been approved.

Announcements: Next Board Meeting is Wednesday, October 12th, 2016 at 9:00a.m.

Approval of Motion to Adjourn

Motion to adjourn made by: 88

Motion seconded by: 88A

Action: <input checked="" type="checkbox"/> Passed <input type="checkbox"/> Failed

Time of adjournment: 9:47a.m.
